

**CITY OF SHORELINE, WASHINGTON**

**ORDINANCE NO. 738**

**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, AMENDING CHAPTER 3.01 TO THE SHORELINE MUNICIPAL CODE, SECTION 3.01.220 PUBLIC RECORDS.**

WHEREAS, Shoreline Municipal Code (SMC) Chapter 3.01 *Fee Schedule*, Section 3.01.220 *Public Records* contains the City’s published rates for providing copies of public records; and

WHEREAS, the Public Records Act, 42.56, RCW, and its implementing regulations, WAC 44-14, permit the City to recover the actual costs of providing copies of public records; and

WHEREAS, with the continued advancement of technology, other mechanisms are available to the City to provide copies on electronic format, such as external hard or USB drives; and

WHEREAS, an amendment is needed to appropriately include such other storage media in the Fee Schedule;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. SMC 3.01.220.** SMC 3.01.220 is amended as shown below:

**3.01.220 Public records.**

2016 Fee Schedule		
1.	Black and white photocopies or scanned copies from paper up to 11 by 17 inches – if more than five pages	\$0.15 per page
2.	Black and white photocopies larger than 11 by 17 inches – city produced	\$3.50 per page
3.	Black and white photocopies larger than 11 by 17 inches – vendor produced	Cost charged by vendor, depending on size and process
4.	Color photocopies up to 11 by 17 inches – if more than one page	\$0.70 per page
5.	CD or DVD	\$0.50 each
6.	Photographic prints and slides	Cost charged by vendor, depending

2016 Fee Schedule		
		on size and process
7.	GIS maps smaller than 11 by 17 inches	\$0.50 per page
8.	GIS maps larger than 11 by 17 inches	\$1.70 per square foot
9.	Mylar sheets	\$6.40 per sheet
10.	Clerk certification	\$1.10 per document
11.	Custom GIS mapping and data requests	\$90.00 per hour (1-hour minimum)
12.	<u>Other storage media</u>	<u>Cost incurred by City</u>

**Section 2. Severability.** If any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared invalid or unenforceable for any reason by a court of competent jurisdiction, such finding shall not affect the validity or enforceability of any other chapter or any other section of this chapter.

**Section 3. Publication and Effective Date.** A summary of this Ordinance consisting of the title shall be published in the official newspaper. This Ordinance shall take effect five days after publication.


**PASSED BY THE CITY COUNCIL ON FEBRUARY 1, 2016**

  
 Mayor Christopher Roberts

ATTEST:

  
 Jessica Simulcik Smith  
 City Clerk

APPROVED AS TO FORM:

  
 Margaret King  
 City Attorney

Date of Publication: February 4, 2016

Effective Date: February 9, 2016