



## **SEEKING A SPECIAL COMMISSIONER**

### **SHORELINE LANDMARKS COMMISSION**

The City of Shoreline invites interested individuals to apply for an opening on the Shoreline Landmarks Commission. The City Council will appoint a volunteer to serve a four-year term at the end of the recruitment period. Candidates must live or own property in Shoreline. **A Community Service application is due by 5:00 p.m. on Friday, May 10, 2024.**

#### **About the Shoreline Landmarks Commission**

The City of Shoreline is committed to preserving and protecting places that reflect significant elements of our local, regional, and national heritage. Working in partnership with King County's Historic Preservation Program, the City of Shoreline strives to foster civic pride in the beauty and accomplishments of the past, stabilize and improve the economic value and vitality of landmarks by providing incentives for preservation and rehabilitation, and promote heritage-related tourism.

Toward this end, the City of Shoreline is seeking a volunteer to serve as a Special Commissioner on the King County Landmarks Commission. The King County Landmarks Commission is composed of nine members. Shoreline's Special Commissioner serves as a tenth member when the commission acts on behalf of Shoreline for all business conducted within the city. Interested candidates must have a demonstrated interest in historic preservation. Ideally, candidates are familiar with quasi-judicial proceedings.

#### **About the Position**

The City of Shoreline's Special Commissioner on the King County Landmarks Commission is appointed by the Shoreline City Council to serve a four-year term. The special commissioner may be reappointed but may not serve more than two consecutive, four-year terms. All Landmarks Commission positions are voluntary, and members serve without compensation. Candidates must live or own property in Shoreline.

The King County Landmarks Commission meets in the late afternoon on the fourth Thursday of each month. Meetings are typically held in a hybrid format, they are offered virtually over Zoom and in-person in various locations around the county, including Shoreline. The Shoreline Special Commissioner is responsible for attending commission meetings **only** when Shoreline business is before the commission. The meetings may or may not be held in Shoreline, depending on other business being conducted. Special

commissioners can also expect to attend occasional site visits, tours and regional training workshops each year.

### **Responsibilities**

Shoreline Special Commissioner responsibilities include:

- Reviewing and deciding nominations for landmark designation in Shoreline
- Reviewing and deciding certificates of appropriateness for alterations to or demolition of landmark properties in Shoreline
- Attending occasional site visits and/or tours of historic properties in Shoreline
- Participating in periodic training workshops around the county

### **How to Apply**

Applications are available at City Hall or on the City website (see this link: <https://cosweb.shorelinewa.gov/uploads/attachments/CommServApp.pdf>). Submissions are due by 5:00 p.m., on Friday, May 10, 2024.

Drop off or mail to:

- City Clerk's Office  
Shoreline City Hall  
17500 Midvale Ave N  
Shoreline, WA 98133

Email to the Clerk's Office:

- [clk@shorelinewa.gov](mailto:clk@shorelinewa.gov)