

# ORIGINAL

## ORDINANCE NO. 380

**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, AMENDING ORDINANCE NO. 114, INCREASING THE DOLLAR AMOUNT OF THE PETTY CASH AND CHANGE FUND FOR THE CITY OF SHORELINE.**

WHEREAS , pursuant to Ordinance No. 114, the City increased the fund used for petty cash and change funds to \$1,000; and

WHEREAS, the Finance department has demonstrated a need to increase the petty cash account by \$200 to \$525 in order to make their services more efficient; and

WHEREAS, the Planning and Development Services Fund needs to increase the change fund maintained by the Technical Assistants by \$100 in order to improve internal controls and improve the efficiency of their operation; NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

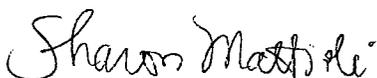
**Section 1. Amendment.** Section 1 of Ordinance No. 114 is amended as follows: A sum of up to, but not exceeding \$1,300.00 is appropriated from the City's General Fund to the City Petty Cash and Change Fund for the purpose of making minor disbursements (\$25.00 or less), making change, and the City Manager or his or her designee is authorized, from time to time, to reimburse the Petty Cash and Change Fund for actual expenses incurred for such purposes.

**Section 2. Publication, Effective Date.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of the publication.

**PASSED BY THE CITY COUNCIL ON MARCH 28, 2005.**

  
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Mayor Ronald B. Hansen

**ATTEST:**

  
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Sharon Mattioli  
City Clerk

**APPROVED AS TO FORM:**

  
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Ian Sievers  
City Attorney

Date of Publication: March 31, 2005  
Effective Date: April 5, 2005