



TEMPORARY EMERGENCY ORDER of the City Manager

<h2 style="margin: 0;">COVID-19 Public Health Emergency Pay and Leave for Regular City Employees</h2>			Category: COVID-19
			Number: 1.3 EXTENSION
			Classification: Employee Compensation
Effective Date: 6/1/2020 – termination by City Manager	Extends and Supersedes: Emergency Order No. 1.2	Policy Originator: City Manager	Approved By: City Manager Debbie Tarry

Deletions shown in strikethrough/Additions in underline

1. PURPOSE/SCOPE:

The purpose of this emergency policy is to provide for the extension and amendment of Temporary Emergency Policy No. 1, as amended and extended by Temporary Emergency Order No. 1.1 and Temporary Emergency Order No. 1.2, so as to provide continuing guidance and procedures regarding the use of paid leave and pay for City employees under the COVID-19 Health Emergency declaration.

2. AFFECTED PARTIES:

- All Regular Employees

3. POLICY:

It is the policy of the City of Shoreline to take all appropriate measures needed to address the COVID-19 Health Emergency and protect public health. Protecting the community and City staff is a priority and this policy establishes guidance on the use of paid leave and pay for City employees.

Temporary Emergency Order No. 1 became effective on March 9, 2020 and was amended and extended by Temporary Emergency Order No. 1.1 through May 4, 2020, based on the Washington State Governor’s “Stay Home Stay Healthy” Proclamation. Due to the Governor extending this Proclamation through May 31, 2020, Temporary Emergency Order No. 1.2 provided further amendments and

extended the prior Order to May 31, 2020. The original Order and its extensions are meant to augment and amend existing Employment Policies related to leave and employee paid as reflected in the most recently approved Employee Handbook which was last approved by Council Resolution No. 407, approved on June 12, 2017.

The guidance and procedures set forth in Temporary Order 1, as amended and extended by Temporary Order No. 1.1 and Temporary Order No. 1.2, are hereby extended until terminated by the City Manager, with the exception of the following amendment:

- Section 5.3, is hereby deleted in its entirety.

Dated this 29th day of May, 2020.


Debbie Tarry
City Manager