



City of Shoreline Building Inspection Protocol for duration of Governor Stay at Home Order

April 30, 2020 Update

Building Inspections for construction, as authorized to proceed per the Governor's Proclamation 20-25, as amended for limited Phase 1 Construction Restart, which include projects permitted, or under contract, on or before March 22 for new construction and segregated addition/remodels directly accessible from the outside, will be conducted consistent with the following protective measures:

- Check in with COVID-19 construction site supervisor to obtain information on any worker reported positive COVID-19 test results
 - If found, immediately relay contact tracking information to the Building Official and Human Resources Director
- Prior to inspection, check site for posted Comprehensive COVID-19 exposure control, mitigation and recovery plan, as well as the immediate work area for COVID-19 Safety non-compliance and deny conducting an inspection, if found
 - Report serious non-compliance findings to State authorities per current guidance and assess extra inspection fee
- Wash hands as frequently as possible and use hand sanitizer after each inspection as a minimum
 - Clean iPad and cellphone touch points with disinfectant spray or alcohol wipes
 - Clean vehicle interior surfaces and touch points
 - Cover your coughs
- Use provided disposable gloves and face masks always; and shields or suitable eye protection as required by circumstances
- Comply with social distancing of no less than 6 feet at all times
 - Do not hesitate to courteously remind others to mind social distancing
 - Take extra precautions in those rare instances where it cannot be achieved
- Require job sites to clear the immediate inspection area so the inspector can enter, inspect and leave without contact with job site workers
- Minimize the need for direct communication with customers - Unaccompanied inspections are preferred whenever possible
 - Avoid entering field offices – arrange to meet outside or avoid direct contact by alternate communication means
- Follow all office cleanliness protocols upon entering and using City Hall facility resources
- Customers must make requests at least 24 hours in advance of expected inspections

Inspections that require entry to occupied residences will NOT be performed for the duration of the Governor's Stay at Home Order and consequently postponed subject to applicable restrictions at that time. Customers should be directed to recall to ensure availability.

“No Heat” conditions will be handled on a case-by-case basis to include placement of test gauges at the service meter, use of videos and pictures to determine proper pipe and valve configuration.