

RESOLUTION NO. 457

A PUBLIC HEALTH EMERGENCY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, ESTABLISHING A COVID-19 VIRUS COMMUNITY EMERGENCY RESPONSE GRANT PROGRAM.

WHEREAS, the City Manager of the City of Shoreline (“City”) executed a Declaration of Public Health Emergency related to the COVID-19 virus dated March 4, 2020, which the City Council ratified by the adoption of Resolution No. 454 on March 16, 2020; and

WHEREAS, between March 12, 2020 and March 16, 2020, Washington State Governor Inslee issued Proclamations closing schools, limiting public gatherings, and restricting business activities; adversely impacting workers and their families via reduced hours or layoffs; and

WHEREAS, on March 23, 2020, Washington State Governor Inslee issued a Proclamation ordering Washington residents to stay home and further limited business activities to only those businesses providing essential services, resulting in additional impacts to workers and their families; and

WHEREAS, the City has traditionally partnered with Human Service Providers to provide food and other essential personal items to Shoreline residents in need rather than providing those services directly through City departments; and

WHEREAS, the COVID-19 pandemic has increased the need for these services for Shoreline residents and may increase the need even further in the coming weeks and months; and

WHEREAS, Human Service Providers have limited resources and may not be able to meet future needs; and

WHEREAS, the City desires to ensure that no Shoreline resident goes without food or other essential personal items during the COVID-19 pandemic and believes increased support to Human Services Providers is the most efficient and effective way to meet this goal; and

WHEREAS, the City further desires to make funds easily accessible to Human Services Providers while still providing accountability to ensure such funds are used for the purpose of providing emergency aid;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:

Section 1. Establishment of Grant Program.

- A. The City Manager is directed to create a Community Emergency Response Grant Program with funding in the initial amount of \$100,000.00 and denoted as such in accounting records of the City’s General Fund.

- B. The City Council may direct additional funds, as deemed necessary by the City Council, to be placed into the Community Emergency Response Grant Program by motion.

Section 2. Administrative Procedures.

- A. Eligible Human Service Providers shall be 501(c)(3) organizations and/or faith-based organizations that provide direct emergency response support to Shoreline residents, regardless of whether those organizations are currently receiving funding, in whole or in part, from the City.
- B. The City Manager is directed to develop an application process for emergency aid grants of a minimum of \$1,000.00 to a maximum of \$5,000.00 to provide food, essential personal items, temporary shelter, or other emergency aid to Shoreline residents, including the delivery of those items to residents isolated in their homes. Grant funds shall not be used to provide rental assistance.
- C. The application process shall be simple and shall require only information necessary to verify that the Human Service Provider meets eligibility requirements; a description of the type of emergency aid will be provided; amount of emergency aid grant requested; and a statement affirming that all or substantially all of the funding will be used for providing emergency aid to Shoreline residents. The application process shall provide for submittal by email or a website-based portal. Human Service Providers may apply for single or multiple emergency aid grants.
- D. The City Manager may approve grants up to \$5,000.00 without City Council approval and may delegate authority to approve grants up to \$3,500.00 to City Staff.
- E. The City Council shall approve grant requests in excess of \$5,000.00 and up to the maximum amount remaining in the Community Emergency Response Grant Program.

Section 3. Communication. The City Manager shall implement a communications plan to broadly disseminate the availability of emergency aid to Shoreline residents.

Section 4. Reporting.

- A. The City Manager shall provide a report at each regularly scheduled City Council meeting regarding the applications received, grant funds disbursed, and the remaining balance of the Community Emergency Response Grant Program.
- B. Human Service Providers may be requested to provide a report stating how emergency aid funds were used and how many Shoreline residents were provided assistance.

Section 5. Termination of Fund. The Community Emergency Response Grant Program shall automatically end upon termination of the City's Declaration of Public Health Emergency ratified by the City Council in Resolution No. 454, as amended.

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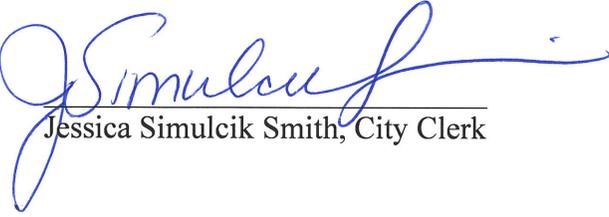
Section 6. Effective Date. This Resolution shall take effect and be in full force immediately upon passage by the City Council.

**PASSED BY A MAJORITY VOTE OF THE CITY COUNCIL IN AN OPEN MEETING
THIS 30TH DAY OF MARCH, 2020.**



Will Hall, Mayor

ATTEST:



Jessica Simulcik Smith, City Clerk

