



Planning & Community Development

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**Owner Affidavit Regarding
Contractor Registration**

Permit Processing Hours: Monday to Friday 8:00 a.m. to 4:00 p.m.

The Revised Code of Washington (RCW) provides contractor registration exemptions for construction, alteration, improvement, or repair performed by the registered or legal owner, per RCW 18.27.090.

There are risks and liabilities that the property owner assumes when acting as their own contractor. Responsibilities include getting workers' compensation insurance, paying at least the minimum wage, tracking hours worked, and paying taxes on wages. Also, most homeowner insurance policies do not cover this type of work so be sure to check with your insurance agent.

Permit Name: _____

Project Address: _____

Project Description: _____

1. I am aware that the State Contractors Registration Act requires all persons doing any work as contractors must obtain a certificate of registration from the Washington State Department of Labor and Industries.
2. I am aware that it is unlawful to do any work as a contractor without a certificate of registration and that a violation of this requirement is a criminal misdemeanor.
3. I am aware that all construction work done pursuant to the proposed building permit for the property described above will be done by the owner(s) of the property.
4. I am aware that the proposed construction work is not being done for the purpose of leasing or selling the improved property that I have owned for less than twelve months.
5. I am aware that if a building permit is obtained by an applicant or contractor who falsifies information to obtain an exemption from the contractor registration requirements, the building permit shall be forfeited per RCW 18.27.110.

I have read and acknowledged the above information.

Property Owner Signature: _____

Print Name: _____ Date: _____