



**Public Works  
Department**

**Right of Way  
Services**

17500 Midvale Ave N  
Shoreline, WA  
98133 4905  
(206) 801 2400  
Fax (206) 801 2785  
[row@shorelinewa.gov](mailto:row@shorelinewa.gov)  
[www.shorelinewa.gov](http://www.shorelinewa.gov)

## Notice of Planting in the Right-of-Way

For more information, please refer to the "Planting in the Right-of-Way" sheet, available at the Planning and Development Services directory. You must fill out all the applicable fields and submit the signed form to either one of the following:

- Via fax to (206) 801-2785;
- Via mail to Public Works Department - Right-of-Way Services, 17500 Midvale Ave N - Shoreline, WA 98133; or
- Electronically, by typing your name in CAPITAL LETTERS on the signature line. Then save the completed form and send it as an attachment to [row@shorelinewa.gov](mailto:row@shorelinewa.gov).

Name of applicant		Date
Residential address		ZIP Code
Main phone	E-mail	
Specific location of plantings		
Please describe the type of vegetation to be planted in the City's right-of-way at the location:		

**The plantings meet the following requirements:**

**Plantings are set back appropriately:**

- 10' from edge of pavement, OR
- 1' from the curb and provide or maintain 4-6' of pedestrian walkway
- 5' from utility poles, fire hydrants and water meters

**Vegetation height:**

- Does not exceed 24" within 5' of driveways
- Does not exceed 24" within 30' of intersection
- Does not exceed 30" from ground level
- Does not include trees of any kind (installation or removal)

**Surface water and drainage:**

- Is not impeded by plantings or planting areas
- Is not altered by pipes or other methods
- Area will not erode into existing drainage system.

**Responsibility after planting is complete:**

- I understand that I, as the applicant, am responsible for all maintenance of the plantings.
- I understand that the City may need to utilize, or authorize the use, of this area for future projects or improvements.
- I understand that the City is not responsible or obligated to relocate any plantings or other encroachments.

Signature

Date

<i>For City Use Only</i>	
Received by	Date