



Park Bench Donation Application

The City of Shoreline is pleased to offer opportunities for the donation of new or refurbished commemorative park benches to honor a person or an event.

Frequently Asked Questions

Can I choose the location of the bench?

Due to future master planning efforts in several Shoreline parks and saturation issues in others, new bench donations are currently being considered only at Cromwell, Echo Lake, and Twin Ponds Parks. These parks have existing benches that are eligible for adoption/replacement.

How do I apply?

Requests for donor benches should be submitted in writing to the Parks Department. When your application has been received you will be contacted by a member of the Parks staff who will confirm your application status and work with you to determine the location of your bench.

It is possible for a particular location to reach a saturation point. In those cases the Parks Department may elect to limit or exclude that park from consideration. In all cases, the Parks, Recreation and Cultural Services Department Director is the final decision-maker.

How much will this cost?

The cost of a new, existing, or refurbished bench including the plaque is \$2,000.00. This amount is payable to the City of Shoreline by check or money order only. If the bench is damaged for any reason, repair or replacement is guaranteed by the City of Shoreline for 10 years from the date of purchase. After 10 years the donation is renewable at the future price with the first right of refusal given to the original donor. If the original donor decides not to renew or cannot be reached, the bench may be removed or rededicated at any time.

Do I get to choose the style of bench?

The Parks Department will purchase the equipment and plaques to maintain consistency throughout the park and to guarantee quality. In most cases the bench is a dark, powder-coated metal. The plaque, dark with bronze lettering, is 2 inches by 10 inches in size and holds three lines of text. The plaque is centered on the bench's upper back support.

Applicant's Information:

Applicant/Donor Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Where will your bench or picnic table be located?

Name of Park

What will your plaque say? (Please print clearly and double check your spelling):
Approval of plaque language is subject to review and approval by the Parks Director.

1 st Line - limited to 36 characters (letters and spaces)	(a) Dedicated To _____ (b) Dedicated By _____ (c) In Honor Of _____
2 nd Line - limited to 36 characters (letters and spaces)	
3 rd Line (year of bench installation only)	2020

Signature

My signature below indicates that I have read and understand this description of the Donor Bench Program. I agree to the terms indicated, confirm my intent to purchase a donor bench at this park and understand that I must provide payment of \$2,000.00 by check or money order payable to the City of Shoreline to complete my application. I further understand that failure to make the \$2,000.00 payment revokes my claim to the donor bench and the City may offer my donor bench claim to another interested party.

Signed: _____

Print Name: _____

Date: _____

Keep one copy of these documents for your records and return the original to:

Donor Bench Program
Shoreline Parks Department
17500 Midvale Avenue N.
Shoreline, WA 98133

Questions? Please call the Shoreline Parks Department at (206) 801-2602 or email shorelineparks@shorelinewa.gov.