



AGENDA

SHORELINE TRANSPORTATION BENEFIT DISTRICT (TBD) BOARD

Council Chamber, Shoreline City Hall
17500 Midvale Avenue N, Shoreline, Washington

Monday, May 4, 2015
6:45 p.m.

	Page	Estimated Time
1. CALL TO ORDER		6:45
2. ROLL CALL		
3. APPROVAL OF THE AGENDA		
4. PUBLIC COMMENT		
5. CONSENT CALENDAR		
(a) Minutes of TBD Board Meeting of November 3, 2014	<u>1</u>	
(b) Approval of Expenses	<u>3</u>	
6. ACTION ITEM		
(a) Annual Report of the Transportation Benefit District	<u>4</u>	
7. ADJOURNMENT		6:55

The Transportation Benefit District Board meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 801-2231 in advance for more information. For TTY service, call 546-0457. Shoreline City Council meetings are shown on Comcast Cable Services Channel 21 and Verizon Cable Channel 37 Tuesdays at 12 noon and 8 p.m., and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m. Council meetings can also be viewed on the City's Web site at <http://shorelinewa.gov>.

CITY OF SHORELINE

TRANSPORTATION BENEFIT DISTRICT BOARD SUMMARY MINUTES OF REGULAR MEETING

Monday, November 3, 2014
7:00 p.m.

Council Chamber - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Chair Winstead, Vice Chair Eggen, and Boardmembers McGlashan, Hall, McConnell, Salomon, and Roberts

ABSENT: None

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chair Winstead, who presided.

2. ROLL CALL

Upon roll call by the Secretary, all Boardmembers were present.

3. APPROVAL OF THE AGENDA

The agenda was adopted by unanimous consent.

4. PUBLIC COMMENT

Tom Mailhot, Shoreline resident, spoke about Representative Cindy Ryu's bill regarding the use of tolling revenues and commented on technical issues surrounding tolling. He requested that Council add to their 2015 Legislative Priorities clarification of the Washington State Transportation Commission's (WSTC) regarding tolls imposed by a local Transportation Benefit District (TBD). He explained that WSTC missed some updates to the code which stated the TBD does need approval of WSTC when tolling city streets if the toll does not impact state roads, and that they have the authority to apply local toll revenue to local projects.

5. CONSENT CALENDAR

Upon motion by Boardmember McConnell, seconded by Boardmember Roberts and carried unanimously, the following Consent Calendar items were approved:

(a) **Minutes of TBD Board Meeting of May 5, 2014**

(b) **Approval of Expenses of: There were no claims paid during this period.**

6. ACTION ITEMS

(a) Ordinance Number 7 Adopting the 2015 Transportation Benefit District Budget

Robert Hartwig, TBD Treasurer, provided a brief background on the TBD, and presented the TBD 2015 Budget for the Board's consideration. He reviewed that the TBD budget is \$796,300, reported that most of funds will be used for the City's 2015 road surface maintenance program and that \$2,500 is allocated for payment to the Washington Cities Insurance Authority for insurance.

Boardmember Hall asked for the current fund balance and about a policy regarding minimal reserves. Mr. Hartwig responded that he will report back to the Council with that information.

Boardmember McGlashan moved adoption of Ordinance No. 7, the 2015 Shoreline Transportation Benefit District Budget, upon second by Boardmember Hall the motion carried unanimously.

7. ADJOURNMENT

At 7:08 p.m., Chair Winstead declared the meeting adjourned.

Jessica Simulcik Smith, Secretary

TRANSPORTATION BENEFIT DISTRICT AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Approval of Expenses as of April 17, 2015
DEPARTMENT:	Administrative Services
PRESENTED BY:	Patti Rader, Interim Treasurer

EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Board to formally approve expenses at the Transportation Benefit District meetings. The following claims/expenses have been reviewed pursuant to Chapter 42.24 RCW (Revised Code of Washington) "Payment of claims for expenses, material, purchases-advancements."

RECOMMENDATION

Motion: I move to approve Claims in the amount of \$2,500.00 specified in the following detail:

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
1/15/2015	58920	58920	\$2,500.00
			<u>\$2,500.00</u>

Approved By: City Manager _____ City Attorney _____

TRANSPORTATION BENEFIT DISTRICT AGENDA ITEM
SHORELINE TRANSPORTATION BENEFIT DISTRICT

AGENDA TITLE:	Annual Report on the Shoreline Transportation Benefit District (TBD)
DEPARTMENT:	Administrative Services
PRESENTED BY:	Patti Rader, Interim Treasurer
ACTION:	Discussion

PROBLEM/ISSUE STATEMENT:

The Revised Code of Washington (RCW) Chapter 36.73.160 requires that the TBD “issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district”. This staff report is intended to meet the annual report requirement.

The TBD adopted a \$20 vehicle license fee on July 13, 2009, that became effective February 1, 2010. As adopted by the Board of the TBD, the proceeds from the vehicle license fee are to fund transportation improvements that preserve, maintain, and operate the existing transportation infrastructure of the City; any other transportation improvements that are consistent with existing state, regional, and local transportation plans; and necessitated by existing or reasonably foreseeable congestion levels.

In 2014, TBD revenues included \$788,395 in license fees plus \$317 in interest for a total of \$788,712. As stated above, TBD fees are dedicated to funding the City’s road surface maintenance program. During 2014, the TBD provided \$779,972 to the road program, and spent \$2,500 for insurance costs for a total of \$782,472.

The 2014 Roads Capital Fund budget for TBD-related projects totaled \$786,113. On May 19, 2014, the Public Works department presented the Shoreline City Council with the 2014 BST road maintenance contract. A list of the streets that were treated is included as Attachment A to this staff report. By the end of 2014 the City spent \$685,685 for BST projects and \$44,246 for pavement condition data, and \$50,609 to grind and patch in preparation for the upcoming Overlay project.

FINANCIAL IMPACT:

12/31/13 Ending TBD Fund Balance	\$ 423,344
2014 TBD Revenues	788,712
2014 TBD Expenditures	<u>782,472</u>
12/31/14 Ending TBD Fund Balance	429,584
Fund Balance Budgeted for Use in 2015	(<u>46,240</u>)
12/31/14 Total Available in TBD Fund	\$ <u>383,344</u>

RECOMMENDATION

No action is required by the Board. This item is for informational purposes only.

ATTACHMENT:

Attachment A - 2014 City of Shoreline BST Street Locations

Approved By: City Manager ____ City Attorney ____

ATTACHMENT A

2014 City of Shoreline BST Street Locations

ITEM	STREET NAME	FROM LOCATION	TO LOCATION	LENGTH	WIDTH	SQUARE YARDS
1	16TH AV NE	NE 168 ST	NE 169 ST	351	22	858
2	17TH AV NE	NE 145 ST	NE 146 ST	290	20	644
3	17TH AV NE	NE 146 ST	NE 147 ST	332	20	738
4	17TH AV NE	NE 147 ST	NE 148 ST	328	20	729
5	17TH AV NE	NE 148 ST	NE 150 ST	332	24	885
6	18TH AV NE	NE 165 ST	NE 168 ST	715	23	1,827
7	18TH AV NE	NE 168 ST	NE 169 ST	346	22	846
8	18TH AV NE	NE 169 ST	NE 170 ST	326	22	797
9	18TH AV NE	NE 170 ST	NE 171 ST	373	22	912
10	18TH AV NE	NE 171 ST	NE 172 ST	338	22	826
11	20TH AV NE	NE 145 ST	NE 146 ST	291	30	970
12	20TH AV NE	NE 146 ST	NE 147 ST	330	26	953
13	20TH AV NE	NE 147 ST	NE 148 ST	324	26	936
14	20TH AV NE	NE 148 ST	NE 150 ST	335	26	968
15	21ST AV NE	NE 165 ST	NE 168 ST	679	31	2,339
16	22ND AV NE	NE 145 ST	NE 147 ST	625	33	2,292
17	22ND AV NE	NE 147 ST	NE 150 ST	656	32	2,332
18	22ND AV NE	NE 165 ST	NE 168 ST	623	32	2,215
19	23RD AV NE	NE 147 ST	NE 150 ST	656	26	1,895
20	23RD AV NE	NE 165 ST	NE 168 ST	627	20	1,393
21	25TH PL NE	25 AV NE	27 AV NE	633	22	1,547
22	26TH AV NE	NE 145 ST	NE 147 ST	615	28	1,913
23	26TH AV NE	NE 147 ST	NE 150 ST	624	27	1,872
24	26TH AV NE	NE 150 ST	NE 153 ST	624	28	1,941

ITEM	STREET NAME	FROM LOCATION	TO LOCATION	LENGTH	WIDTH	SQUARE YARDS
25	26TH AV NE	NE 153 ST	NE 155 ST	621	28	1,932
26	26TH AV NE	NE 155 ST	NE 158 ST	623	28	1,938
27	26TH AV NE	NE 158 ST	NE 160 ST	619	28	1,926
28	26TH AV NE	NE 160 ST	NE 163 ST	626	28	1,948
29	26TH AV NE	NE 163 ST	25 PL NE	346	28	1,076
30	27TH AV NE	28 PL NE	NE 165 ST	102	33	374
31	27TH AV NE	NE 145 ST	NE 147 ST	617	23	1,577
32	27TH AV NE	NE 147 ST	NE 150 ST	615	27	1,845
33	27TH AV NE	NE 150 ST	NE 153 ST	622	26	1,797
34	27TH AV NE	NE 153 ST	NE 155 ST	620	25	1,722
35	27TH AV NE	NE 155 ST	NE 158 ST	620	23	1,584
36	27TH AV NE	NE 158 ST	NE 160 ST	630	25	1,750
37	27TH AV NE	NE 160 ST	NE 163 ST	620	20	1,378
38	27TH AV NE	NE 163 ST	28 PL NE	438	26	1,265
39	27TH AV NE	NE 165 ST	NE 168 ST	977	34	3,691
40	28TH AV NE	NE 145 ST	NE 150 ST	1,257	27	3,771
41	28TH AV NE	NE 158 ST	NE 160 ST	629	26	1,817
42	28TH AV NE	NE 160 ST	28 PL NE	926	27	2,778
43	28TH PL NE	27 AV NE	27 AV NE	679	24	1,811
44	30TH AV NE	NE 145 ST	NE 147 ST	601	26	1,736
45	30TH AV NE	NE 147 ST	NE 149 ST	526	27	1,578
46	30TH AV NE	NE 155 ST	NE 158 ST	607	26	1,754
47	30TH AV NE	NE 158 ST	NE 160 ST	633	27	1,899
48	31ST AV NE	NE 145 ST	NE 147 ST	598	27	1,794
49	31ST AV NE	NE 147 ST	NE 149 ST	479	27	1,437
50	32ND AV NE	NE 145 ST	NE 147 ST	607	27	1,821

ITEM	STREET NAME	FROM LOCATION	TO LOCATION	LENGTH	WIDTH	SQUARE YARDS
51	32ND AV NE	NE 147 ST	NE 149 ST	469	22	1,146
52	32ND AV NE	NE 155 ST	20 AV NE	1,280	29	4,124
53	NE 147TH ST	15 AV NE	31 AV NE	1,948	33	7,143
54	NE 148TH ST	15 AV NE	20 AV NE	1,267	26	3,660
55	NE 149TH ST	30 AV NE	SR 522	1,034	23	2,642
56	NE 150TH ST	25 AV NE	28 AV NE	974	24	2,597
57	NE 153RD ST	25 AV NE	27 AV NE	661	22	1,616
58	NE 155TH ST	25 AV NE	30 AV NE	1,780	21	4,153
59	NE 155TH ST	30 AV NE	32 AV NE	317	22	775
60	NE 155TH ST	32 AV NE	CITY LIMIT - LFP	324	22	792
61	NE 158TH ST	25 AV NE	CILE - LFP	1,611	22	3,938
62	NE 160TH ST	25 AV NE	CITY LIMIT - LFP	1,289	23	3,294
63	NE 163RD ST	25 AV NE	27 AV NE	634	22	1,550
64	NE 165TH ST	15 AV NE	27 AV NE	1,757	25	4,881
65	NE 166TH ST	15 AV NE	16 AV NE	763	22	1,865
66	NE 168TH ST	25 AV NE	27 AV NE	441	29	1,421
67	NE 169TH ST	15 AV NE	25 AV NE	2,441	25	6,781
68	NE 170TH ST	15 AV NE	25 AV NE	2,494	25	6,928
69	NE 171ST ST	15 AV NE	25 AV NE	1,999	24	5,331
70	NE 172ND ST	15 AV NE	22 AV NE	1,984	25	5,511
71	5TH AV NE	NE 175 ST	NE 185 ST	2,898	28	9,016
			Total:	55,976		159,793

2014 City of Shoreline BST Street Locations

ADDITIVE BID ITEM (Schedule B): This work will be included if budget allows

ITEM	STREET NAME	FROM LOCATION	TO LOCATION	LENGTH	WIDTH	SQUARE YARDS
1	NE 177TH ST	15 AV NE	SERPENTINE PL NE	1,423	27	4,269
2	NE 177TH ST	SERPENTINE PL NE	21 PL NE	427	21	996
3	NE 177TH ST	21 PL NE	22 AV NE	275	20	611
4	NE 177TH ST	22 AV NE	25 AV NE	967	21	2,256
5	NE SERPENTINE PL	NE 175 ST	NE 176 PL	756	22	1,848
6	NE SERPENTINE PL	NE 176 PL	NE 177 ST	320	24	853
					Total:	10,834