

ORIGINAL

ORDINANCE NO. 656

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, INCREASING THE PETTY CASH MINOR DISBURSEMENT DOLLAR AMOUNT; AND AMENDING SHORELINE MUNICIPAL CODE 3.35.010

WHEREAS, pursuant to SMC 3.35.010, the definition of minor disbursements for petty cash is \$40; and

WHEREAS, in order to effectively use petty cash to meet the needs of the City and reduce the administrative cost of producing reimbursement checks, a \$50 limitation is more practical;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE,
WASHINGTON, DO ORDAIN AS FOLLOWS:**

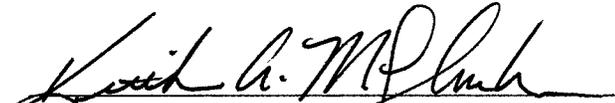
Section 1. Amendment. Shoreline Municipal Code 3.35.010 is amended as follows:

3.35.010 Petty cash and change fund.

A sum of up to, but not exceeding, \$1,500 is appropriated from the city's general fund to the city petty cash and change fund for the purpose of making minor disbursements (~~\$40.00~~ \$50.00 or less) and making change; and the city manager or his or her designee is authorized, from time to time, to reimburse the petty cash and change fund for actual expenses incurred for such purposes. The fund shall be administered by the city of Shoreline in accordance with regulations providing for such lawful administration.

Section 2. Publication, Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of a summary of the ordinance consisting of its title.

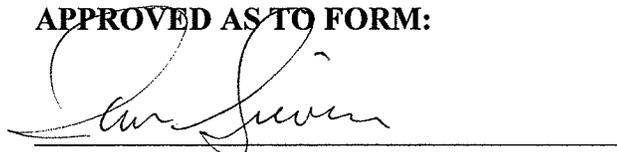
PASSED BY THE CITY COUNCIL ON APRIL 8, 2013.


Keith A. McGlashan, Mayor

ATTEST:


Scott Passey
City Clerk

APPROVED AS TO FORM:


Ian Sievers
City Attorney

Date of Publication: April 11, 2013

Effective Date: April 16, 2013