



Planning & Community
Development

17500 Midvale Avenue North
Shoreline, WA 98133-4905
206-801-2500 [phone]
206-801-2788 [fax]
pcd@shorelinewa.gov
www.shorelinewa.gov

Electronic Applications



The City accepts a variety of applications. Some may be submitted electronically:

- By email – pcd@shorelinewa.gov
- Or fax – (206) 801-2788

Which Applications may be submitted electronically?

- Plumbing and/or Mechanical
- Residential reroofing (general application form)
- Right-of-way submitted by utilities in conjunction with their franchise activities
- Others with limited plan requirements that can be produced legibly on 11"x 17" paper.

We may request that you submit hard copies of documents if the plans cannot be reproduced on 11"x17" paper, the scale is impractical, or the quality makes the documents unusable.

Can Electrical Permits be submitted electronically?

All Electrical Permits must be submitted directly to the Department of Labor and Industries at one of their offices or online at:

<http://www.lni.wa.gov/TradesLicensing/Electrical/FeePermInsp/>

How do I submit my application and plans?

We are now accepting Plumbing and/or Mechanical applications by fax or email. Complete the PDF Application Fill-in Form and save a copy. Print and fax to (206) 801-2788 or attach to an email and send to pcd@shorelinewa.gov. Applications are usually processed the following day. We will contact you by phone for credit card payment. Please note applications submitted by walk-in customers are processed ahead of those received by email or fax.

Is there a specific format for the documents?

All documents submitted via email must be in PDF format.

Hours of Operation:

Monday 8:00 am-5:00 pm
Tuesday 8:00 am-5:00 pm
Wednesday 1:00 pm-5:00 pm
Thursday 8:00 am-5:00 pm
Friday 8:00 am-5:00 pm

Permit Processing Ends at 4:00 pm Daily