

# 2019-2020 Proposed Budget

Department Presentations

Continued

October 29, 2018



# Budget & CIP Review Schedule

- ✓ September 17 Preliminary View of the 2019-2020 Biennial Budget and the 2019-2024 Capital Improvement Plan
- ✓ October 15 Transmittal of 2019-2020 Proposed Biennial Budget and Proposed 2019-2024 CIP
- ✓ October 22 Review of Department Budgets
- ➔ October 29 Continued Review of Department Budgets, Utility Budgets and 2019-2024 CIP
- November 5 Public Hearings on Property Tax Levy & Revenue Sources and Proposed 2019-2020 Biennial Budget and 2019-2024 CIP
- November 19 Public Hearing on Proposed 2019-2020 Biennial Budget and 2019-2024 CIP; Final Discussion; Adoption of 2019-2020 Biennial Budget, Fee Schedule, 2019-2020 CIP, and Adoption of 2019 & 2020 Property Tax Levies

# Budget Information

- The Biennium Budget is available on-line at the City of Shoreline Website at:

<http://www.shorelinewa.gov>

Click on Budget & CIP Policies under the Government tab

- Budget Books Available for Review at:
  - Shoreline Library, Richmond Beach Library, City Hall
- Budget Books on CD Available for purchase at City Hall

# Department Review Agenda

- Tonight's Review:
  - Public Works
  - Surface Water Utility
  - Wastewater Utility
  - Capital Improvement Plan
  - General Fund Transfers & Fund Balance
  - Debt Service Funds

- Next City Council Meeting:
  - Public Hearing:
    - Revenue Sources
    - 2019 Property Tax Levy
  - Continued discussion

# Budget - All Departments

## Budget Increases:

- COLA
- Personnel Benefits

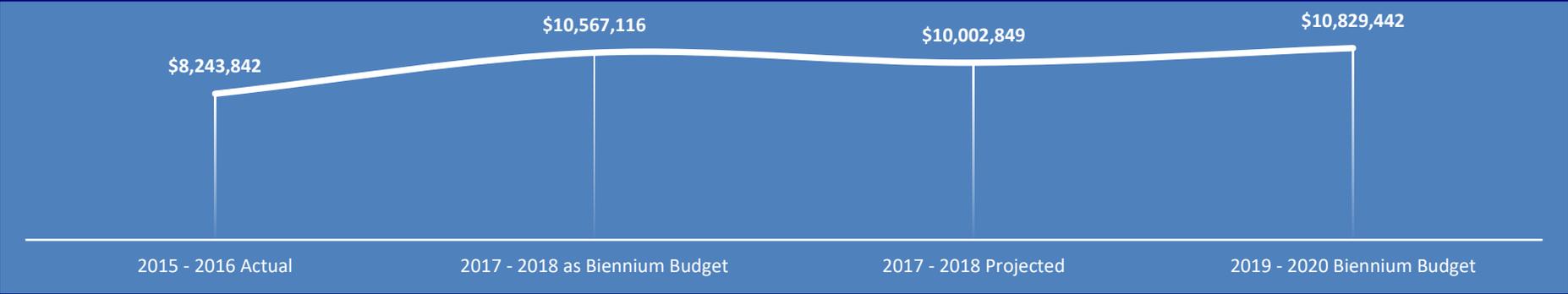
## Budget Scrubbing

- 2018 One-Time adds removed
- Budget Analyst reviewed all “adjustments”
- Budget Analyst review of actual spending

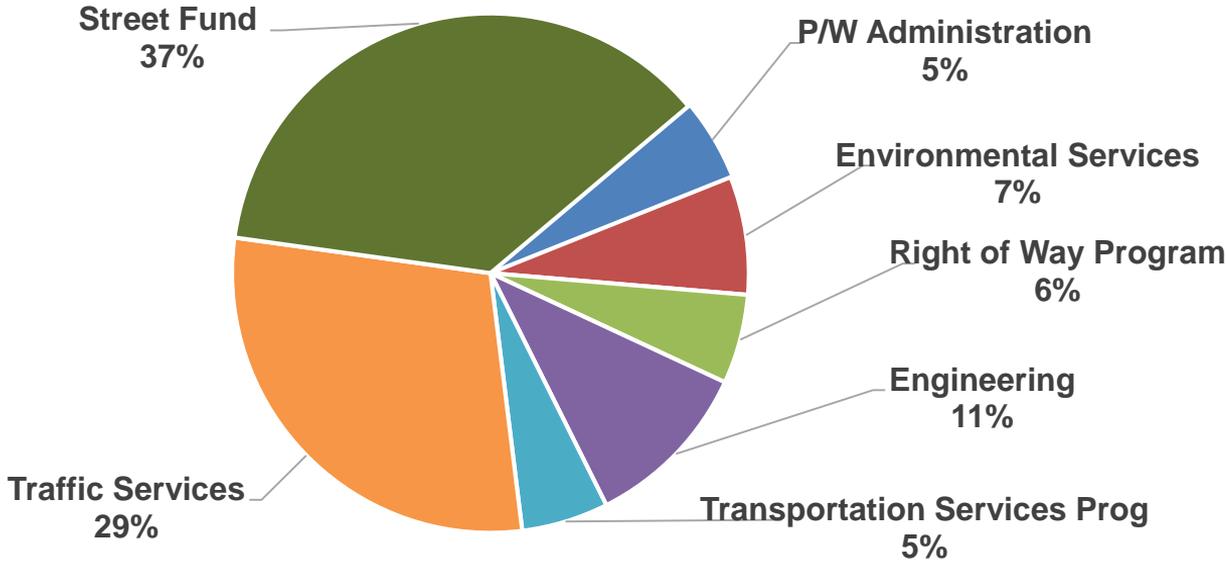
# Public Works

# Public Works (Pages 227 - 239)

## Biennial Expenditure Comparison

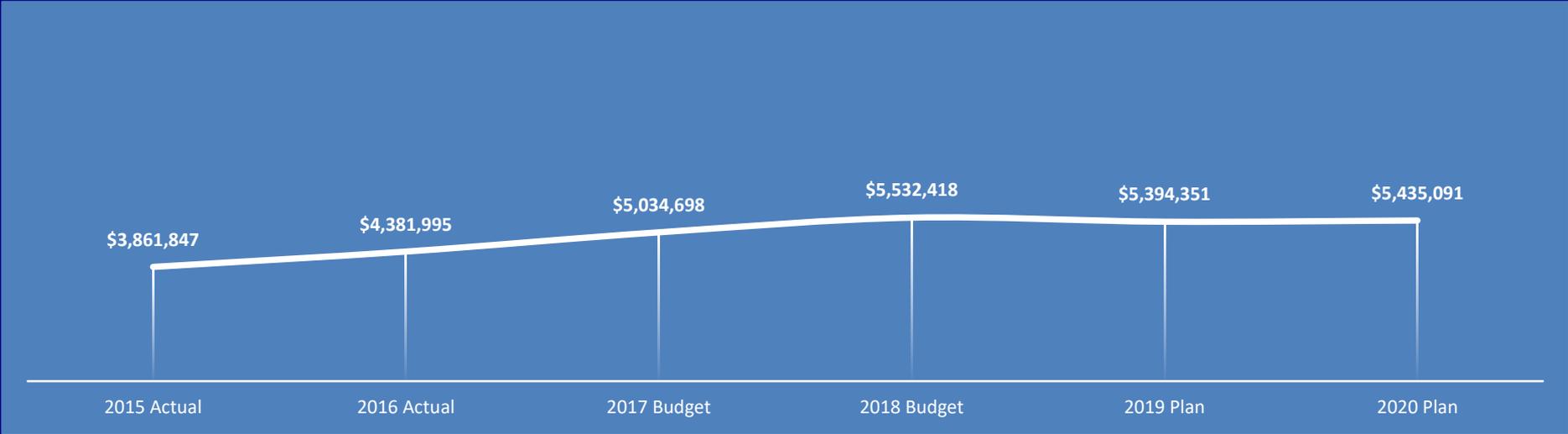


# Public Works (Pages 227 - 239)



# Public Works (Pages 227 - 239)

## Annual Expenditure Comparison



# Public Works

## Staffing Trend



# Services Provided by Public Works

## Operations

- Road Surface Maintenance
- Right-of-Way Maintenance
- Emergency Response
- Environmental Services
- Recycling & Waste Outreach/Solid Waste Management
- Waste Water
- Surface Water
- Asset Inventory and Management
- Special Events



# Services Provided by Public Works

## Engineering

- Capital Project Delivery
- Development Review
- Waste Water permits
- Construction Inspection



## Transportation Services

- City Transportation Planning and Concept Dev.
- Transit Planning and Coordination
- Regional Coordination
- Traffic Services
- Complete Streets Implementation
- Commute Trip Reduction



# Public Works

## 2019-2020 BUDGET CHANGES

- Staffing of Unified Landscape Maintenance Service
  - Addition of seven regular full-time, benefitted positions:
    - One 1.00 FTE Grounds Maintenance Supervisor
    - One 1.00 FTE Sr. Grounds Maintenance Worker
    - Five 1.00 FTE Grounds Maintenance Workers



# Public Works

## Landscape Maintenance Service Milestones

- Nov. 2018 → Budget approved
- Jan. 2019 → Parks Maintenance continues to be performed by contract in 2019
- Jan./Feb. 2019 Hire Grounds Maintenance Supervisor and Sr. Grounds  
→ Maintenance Worker (Parks and PW)
- March 2019 → Hire Grounds Maintenance Workers (PW – ROW)
- April 2019 → Hire 2 seasonal staff (PW – ROW)
- Sept. 2019 → Release seasonal staff (PW – ROW)
- Nov. 2019 → Hire Grounds Maintenance Workers (Parks)
- April 2020 → Hire 4 seasonal staff (PW and Parks)
- Sept. 2020 → Release seasonal staff (PW and Parks)

# Public Works

## 2019-2020 BUDGET CHANGES

- Ongoing
  - Durable Pavement Marking Maintenance: \$103,700



# Public Works

## 2019-2020 BUDGET CHANGES

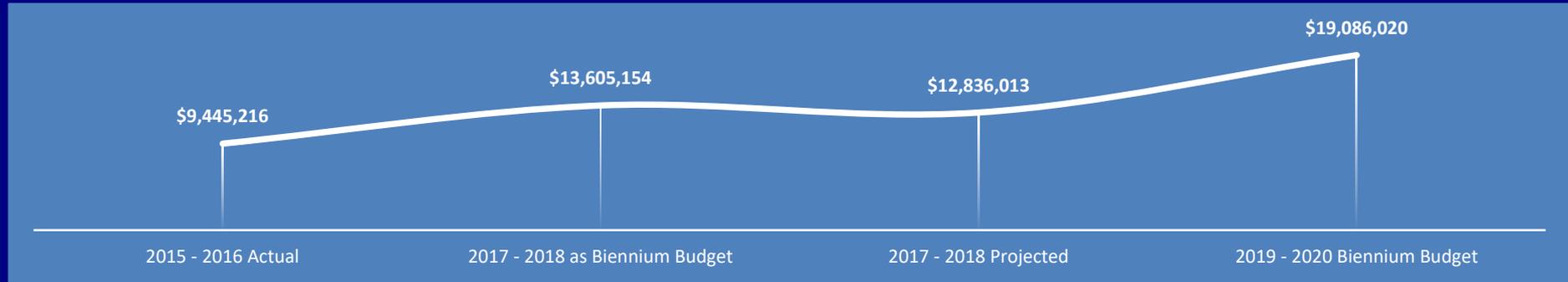
- One-time
  - Technical Review of Sound Transit's SR522/145<sup>th</sup> BRT: \$20,000
  - Parking Inventory in Light Rail Station Subareas: \$50,000
  - Durable Pavement Marking Maintenance Catch-Up: \$60,000
  - Damaged Guardrail Repairs: \$83,700
  - Backhoe: \$100,000 (Split 80%/20% b/w Street Operations and Surface Water Operations)
  - Bid Ready Technical Specifications for Bridge Cleaning: \$15,000

# Surface Water Utility

# Surface Water Utility

(Pages 243 – 245, 272, 380 – 415)

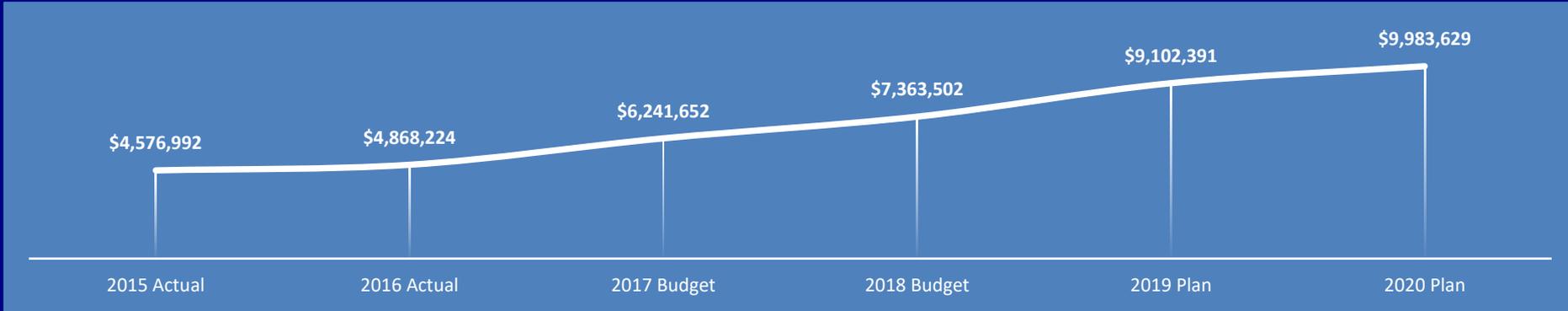
## Biennial Expenditure Comparison



# Surface Water Utility

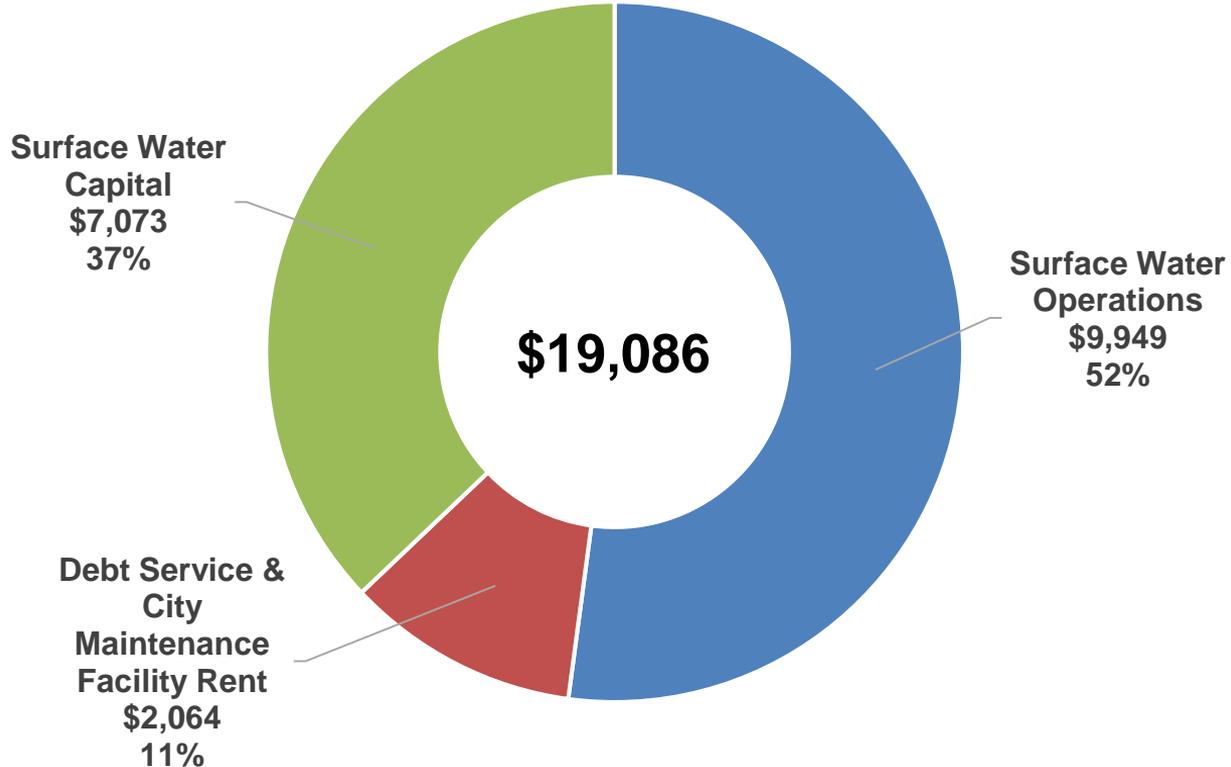
(Pages 243 – 245, 272, 380 – 415)

## Annual Expenditure Comparison



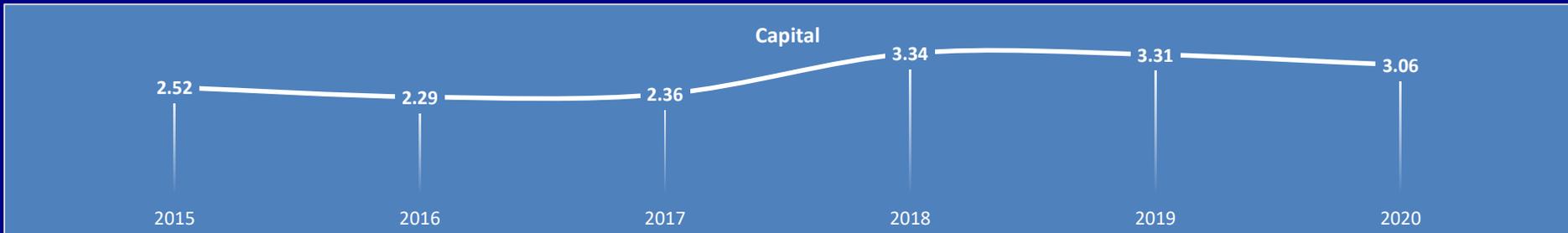
# Surface Water Utility

(\$ in '000's)



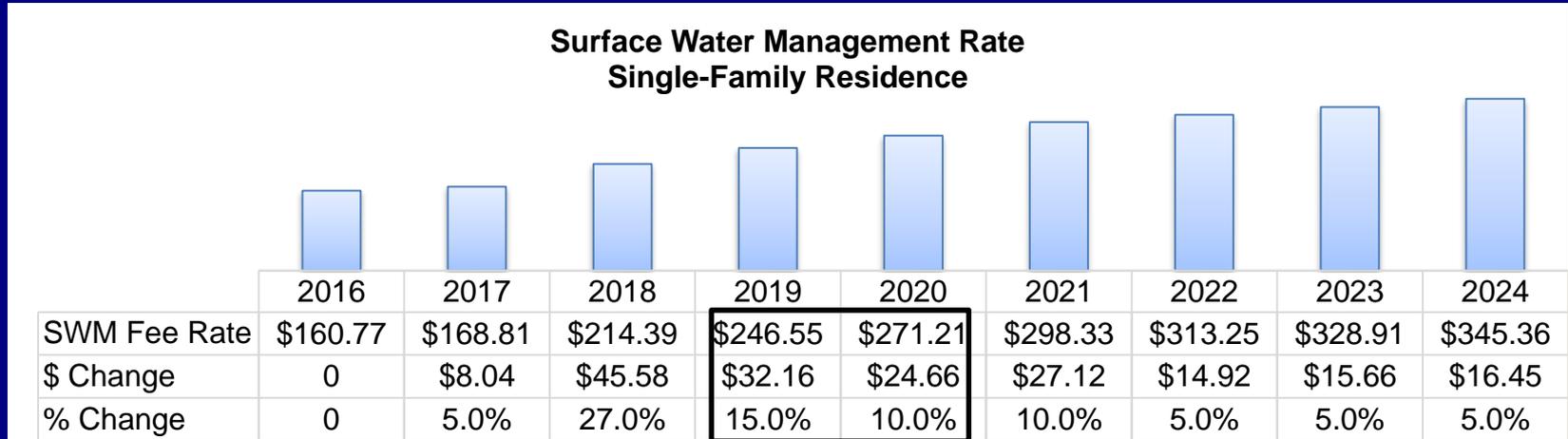
# Surface Water Utility

## Staffing Trend



# 2019-2024 Surface Water Utility Fee Assumptions

- Primary Revenue Source: Surface Water Utility Fee
- 2019 Single Family Home Rate = \$246.55/yr
  - \$32.16 (+15%) annual change from 2018 to 2019



# Surface Water Utility

## 2019-2020 BUDGET CHANGES

- One-time
  - Acquisition of pickup truck for new positions added in 2018: \$37,000
  - Backhoe: \$25,000 (Split 80%/20% b/w Street Operations and Surface Water Operations)

# Surface Water Utility

## Surface Water Utility

### 2019-2020 Capital Projects:

- Capacity: 3 Projects - \$1.5 million
- Repair & Replacement: 6 Projects - \$4.3 million
- Other: 2 Projects - \$0.4 million

### 2019-2024:

- 25 Projects – \$26.0 million



# 2019-2024 Surface Water Capital Fund

## Capacity Projects: 12 Projects – \$9.4 Million

- 6<sup>TH</sup> AVE NE AND NE 200<sup>TH</sup> ST FLOOD REDUCTION PROJECT
- 10<sup>TH</sup> AVE NE DRAINAGE IMPROVEMENTS
- 18<sup>TH</sup> AVE NW AND NW 204<sup>TH</sup> DRAINAGE SYSTEM CONNECTION
- 25<sup>TH</sup> AVE NE DITCH IMPROV BETWEEN NE 177<sup>TH</sup> AND 178<sup>TH</sup> ST
- 25<sup>TH</sup> AVE NE FLOOD REDUCTION IMPROVEMENTS
- HERON CREEK CULVERT CROSSING AT SPRINGDALE CT NW
- SYSTEM TO ADDRESS PONDING ON 20<sup>TH</sup> AVE NW
- NE 148<sup>TH</sup> INFILTRATION FACILITIES
- NW 195<sup>TH</sup> PL AND RICHMOND BEACH DR FLOODING
- NW 197<sup>TH</sup> PL AND 15<sup>TH</sup> AVE NW FLOODING
- SPRINGDALE CT NW & RIDGEFIELD RD DRAINAGE IMPROV
- STABILIZE NW 16<sup>TH</sup> PLACE STORM DRAINAGE IN RESERVE



# 2019-2024 Surface Water Capital Fund

## Repair and Replacement and Other Projects: 13 Projects – \$16.6 Million

- HIDDEN LAKE DAM REMOVAL
- NE 177TH ST DRAINAGE IMPROVEMENTS
- NW 196TH PL & 21ST AVE NW INFRASTRUCTURE IMPROVEMENTS
- PUMP STATION 26 IMPROVEMENTS
- PUMP STATION 30 UPGRADES
- PUMP STATION MISCELLANEOUS IMPROVEMENTS
- STORMWATER PIPE REPLACEMENT PROGRAM
- 12TH AVE NE INFILTRATION POND RETROFITS
- BOEING CREEK RESTORATION PROJECT
- CLIMATE IMPACTS AND RESILIENCY STUDY
- SURFACE WATER MASTER PLAN
- STORM CREEK EROSION MANAGEMENT STUDY
- SYSTEM CAPACITY MODELING STUDY
- SURFACE WATER SMALL PROJECTS

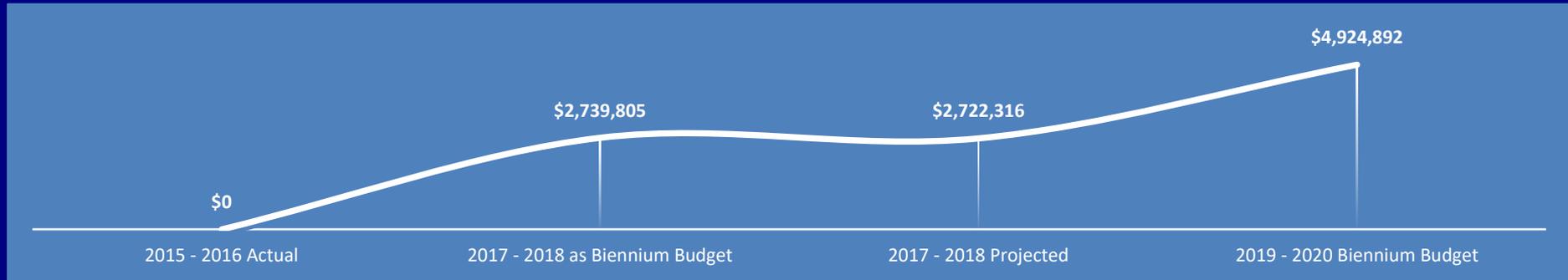


# Wastewater Utility

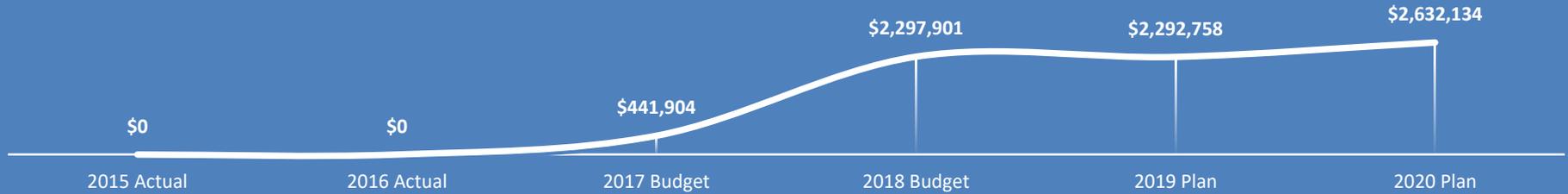
# Wastewater Utility

## (Pages 247 – 248, 273)

### Biennial Expenditure Comparison



# Wastewater Utility (Pages 247 – 248, 273) Annual Expenditure Comparison



# Wastewater Utility

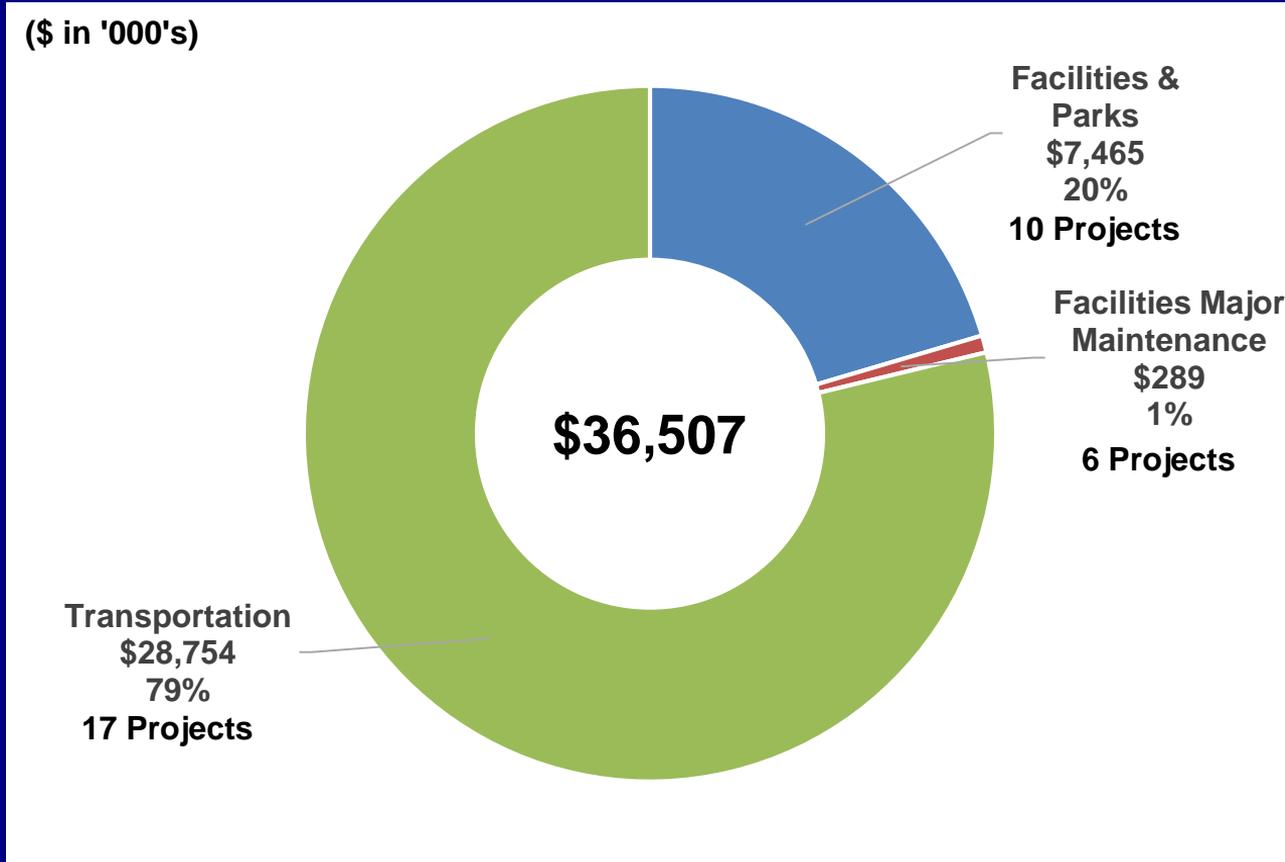
## Staffing Trend



# 2019 – 2024 Proposed Capital Improvement Plan

- General Capital Fund
- City Facilities – Major Maintenance Fund
- Roads Capital Fund

# 2019-2020 Proposed Capital Improvement Plan (Pages 279 - 415)



# 2019-2024 General Capital Fund

## Parks Projects: 10 Projects – \$60.9 Million

- BOEING CREEK-SHOREVIEW PARK TRAIL R&R
- KING COUNTY, TRAILS AND OPEN SPACE REPLACEMENT LEVY
- KRUCKEBERG ENV ED CENTER
- PARK ECOLOGICAL RESTORATION PROGRAM
- PARKS REPAIR AND REPLACEMENT
- **PLAYGROUND REPLACEMENT**
- RB SALTWATER PARK FIRE SUPPRESSION LINE
- TURF & LIGHTING REPAIR AND REPLACEMENT
- **COMMUNITY & AQUATICS CENTER**
- OUTDOOR MULTI-USE SPORT COURT
- PARKS FACILITIES RECREATION AMENITIES PLAN

# 2019-2024 General Capital Fund

Facilities Projects: 1 Project – \$0.4 Million

- City Maintenance Facility

# 2019-2024 City Facilities-Major Maint. Fund

Projects: 7 Projects – \$0.8 Million

- CITY HALL LONG-TERM MAINTENANCE
- CITY HALL PARKING GARAGE LONG-TERM MAINTENANCE
- DUCT CLEANING
- PARKS RESTROOMS LONG-TERM MAINTENANCE
- SHORELINE POOL LONG-TERM MAINTENANCE
- RICHMOND HIGHLANDS COMMUNITY CENTER LONG-TERM MAINTENANCE
- SPARTAN RECREATION CENTER



# 2019-2024 Roads Capital Fund

Repair and Replacement: 3 Projects – \$16.0 Million

- **SIDEWALK REHABILITATION PROGRAM**
- ANNUAL ROAD SURFACE MAINTENANCE PROGRAM
- TRAFFIC SIGNAL REHABILITATION PROGRAM

# 2019-2024 Roads Capital Fund

## Capacity Construction: 14 Projects – \$75.7 Million

- 147<sup>TH</sup> / 148<sup>TH</sup> NON-MOTORIZED BRIDGE
- 1<sup>ST</sup> AVE NE (N 145<sup>TH</sup> TO N 155<sup>TH</sup>)
- 5<sup>TH</sup> AVE NE (N 175<sup>TH</sup> TO N 182<sup>ND</sup>)
- **WTSC SCHOOL ZONE FLASHERS**
- COMPLETE STREETS-PED/BIKE GAPS
- TRAIL ALONG THE RAIL
- 145TH CORRIDOR - 99TH TO I5
- 145TH AND I5 INTERCHANGE
- 160TH AND GREENWOOD/INNIS ARDEN INTERSECTION
- 185TH CORRIDOR STUDY
- N 175TH ST - STONE AVE N TO I5
- MERIDIAN AVE N & N 155<sup>TH</sup> ST SIGNAL IMPROV
- TRAFFIC SAFETY IMPROVEMENTS
- WESTMINSTER AND 155TH IMPROVEMENTS

# General Fund Transfers and Fund Balance

# General Fund Transfers Out

Total: \$6.0 Million

General Capital Fund:	2019	2020
Playground Replacement (One-Time)	\$100,000	\$100,000
Shoreline A&B	\$130,000	\$130,000
Parks Repair & Maintenance	\$50,000	\$50,000
Facilities – Major Maintenance Fund:		
City Hall & Shoreline Pool	\$50,000	\$50,000
General City Facilities	\$70,000	\$70,000
Dura Stripe	\$4,032	\$4,032

# General Fund Transfers Out

Total: \$6.0 Million

Roads Capital Fund:	2019	2020
185 <sup>th</sup> Corridor Study (One-time)	\$375,691	\$15,000
Trail Along the Rail (One-Time)	\$178,030	\$0
147 <sup>th</sup> /148 <sup>th</sup> Non-Motorized Bridge (One-Time)	\$299,945	\$0
160 <sup>th</sup> & Greenwood/Innis Arden (One-Time)	\$80,000	\$0
Sidewalk Rehabilitation Program (One-Time)	\$152,517	\$152,517
Gambling Tax Equivalent	\$97,651	\$97,651

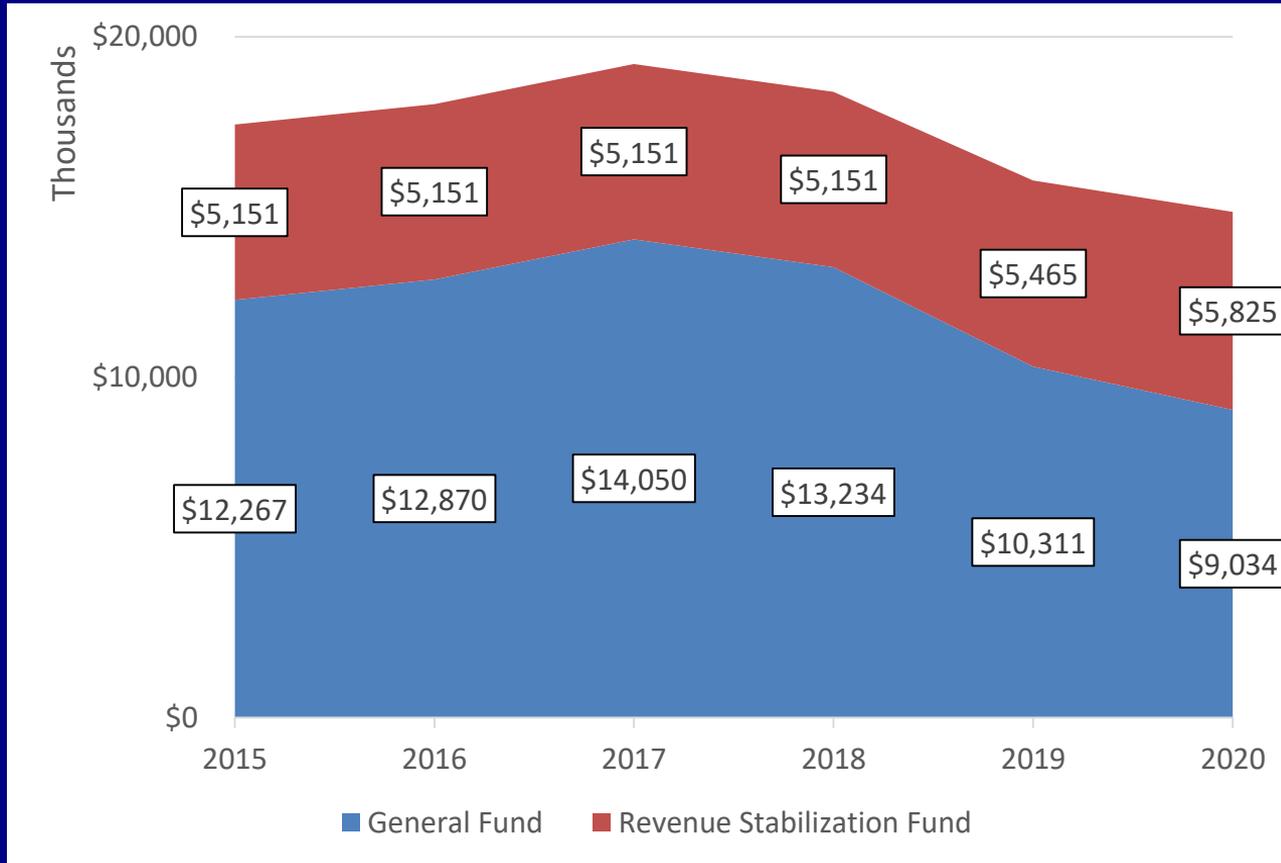
# General Fund Transfers Out

Total: \$6.0 Million

Debt Service Fund	2019	2020
City Hall	\$678,871	\$660,405
City Maintenance Facility	\$260,198	\$259,573
Street Fund		
General Fund Support	\$607,086	\$604,836
Other		
Revenue Stabilization Fund	\$313,752	\$360,049

# General Reserves

## Ending Fund Balance by Year



# Debt Service Payments

# Debt Service Funds

(Pages 98 – 101, 265 – 268)

## 2006 Voted General Obligation Bond

- Open Space Acquisition & Park Improvements
- Repayment Source – Property Tax Levy

## 2009 General Obligation Bond

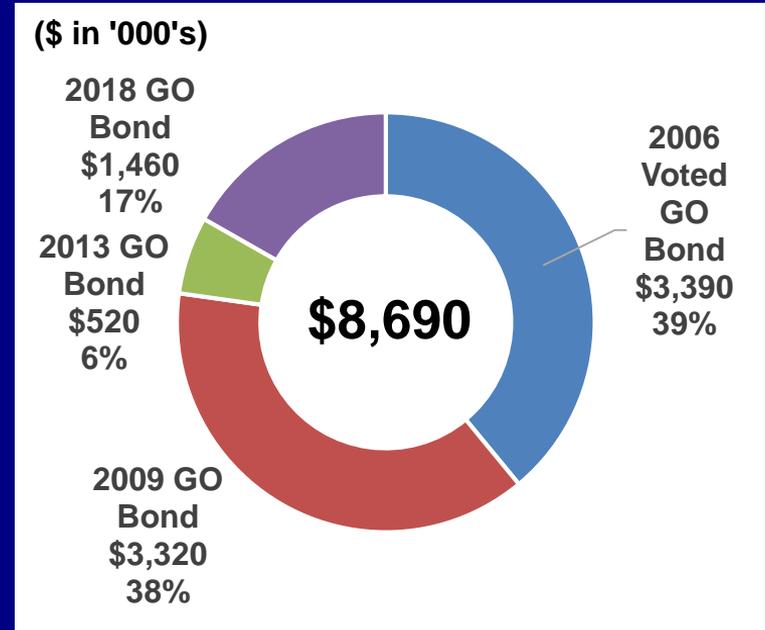
- City Hall
- Repayment Sources
  - Real Estate Excise Taxes
  - Federal Interest Subsidy (Build America Bonds)
  - General Fund

## 2013 General Obligation Bond

- City Maintenance Facility
- Repayment Source - General Fund

## 2018 General Obligation Bond

- Property Acquisition for the Parks, Recreation and Open Space Plan



<b><u>OTHER FUNDS</u></b>	<b><u>Expenditures</u></b>
Code Abatement	\$200,000
Equipment Replacement Fund	\$1,088,547
State Drug Enforcement Forfeiture Fund	\$36,486
Federal Crime Forfeiture Fund	\$0
Vehicle Maintenance and Operations Fund	\$382,989
Federal Drug Enforcement Forfeiture Fund	\$26,000
Public Art Fund	\$134,413
Unemployment Fund	\$35,000
Transportation Impact Fees Fund	\$162,000
Park Impact Fees Fund	\$175,000

# Questions / Comments