



**Minutes for the Parks, Recreation
and Cultural Services Board / Tree Board
Regular Meeting**

**October 22, 2015
7:00 p.m.**

**Shoreline City Hall
Room 303**

1. Call to Order/Attendance

The meeting was called to order by Chair Sycuro at 7:00 p.m.

Park Board Members Present: Jesse Sycuro, William Franklin, Katie Schielke, Lauren Smith, John Hoey, Betsy Robertson, Cindy Dittbrenner, Christine Southwick, Vadim Dolgov

City Staff Present: Eric Friedli, Director; Maureen Colaizzi, Parks Projects Coordinator; Lynn Gabrieli, Administrative Assistant III

2. Approval of Agenda: Chair Sycuro called for a motion to approve the agenda as written. So moved by Ms. Robertson and seconded by Ms. Southwick.

3. Approval of Minutes: Chair Sycuro called for a motion to approve the September, 2015 Board minutes as written. So moved by Mr. Hoey and seconded by Ms. Southwick.

4. Public Comment

None

5. Director's Report

- Pavers will soon be engraved for the Veterans Memorial Plaza. We are waiting for news about a \$20,000 grant from 4Culture to fund the Plaza's completion.
- Janitorial services for Parks facilities are under review due to substandard performance.
- Ribbon cutting for the greenhouse at Richmond Highlands Recreation Center is scheduled for November 4th. This will provide new opportunities for our Specialized Recreation program.
- Mr. Friedli and Officer Perry met with the Ridgecrest Neighborhood Association regarding a CPTED project at Paramount Open Space.
- The Kruckeberg Botanic Garden Party was a success. The Solstice Stroll is taking a hiatus this year due to staff turnover and decreased resources with the expectation that it will return in 2016.
- Standard City of Shoreline park signs have been ordered for Darnell Park, Rotary Park and Innis Arden Reserve.
- The quarterly tree report is in the packet.
- The Parks Department will be on retreat on Friday, November 6 at the Rosehill Community Center in Mukilteo. The morning will focus on new technologies affecting Parks and the afternoon will invite recreation staff to think creatively about a new recreation/community center in the future and the maintenance staff will design their perfect park. The intention is to uncover the principles that are important to the staff as we enter the planning stages of the Parks, Recreation and Open Space Plan update.
- Hamlin Haunt is tomorrow at 6:00 p.m. at Hamlin Park.
- The Monster Mash Dash was held on October 10 and was another great success.

- Chair Sycuro updated the Board on the Public Art Subcommittee meeting held immediately prior to the PRCS Board meeting. The next subcommittee meeting is scheduled for December 10 at 5:30 p.m.

6. Hidden Lake Project Update

Eric Gilmore, Surface Water Engineer

Mr. Gilmore presented the following via PowerPoint:

- Project status
 - Alternative 1 produces a shallow grade coming into the lake
 - The Board inquired about the impact on and opinion of the neighbors most affected.
 - This option offers no fish passage benefit and is potentially the lowest cost option.
 - Alternative 2 is different from Alternative 1 in that it affects the culverts under Innis Arden Way (IAW), making them steeper. When the dam is removed the culverts under IAW can be removed and replaced in anticipation of future work that would allow fish passage.
 - No fish passage benefit and a moderate wetland creation.
 - Two phases.
 - Alternative 3 is the steepest and shallowest option. It leaves very little wetland area and offers the tightest control allowing for trails and land management.
 - Highest cost.
 - Most closely mimics natural stream conditions and sediment transport.
 - Immediate fish passage.
 - Alternative 3 most likely mimics the natural state prior to human involvement.
- The Board engaged staff in conversation about the alternatives and their impact on fish passage, neighbors, grant eligibility, and on the City's surface water utility.
- An open house on Saturday, October 24 will receive public comment to inform the design. Staff may return to the Board in December seeking a recommendation.

7. 2016 Proposed Budget

Mr. Friedli presented the Parks Department budget as it was proposed to the City Council on October 19. He reviewed the budget distribution, changes to the budget for 2016, revenue trends, and the Capital Improvement Plan General Capital Fund.

8. Parks, Recreation and Open Space (PROS) Plan Development

Maureen Colaizzi, Parks Projects Coordinator

Ms. Colaizzi reviewed major accomplishments since the last PROS Plan:

- Healthy City Strategy implementation
- Expanded youth programming
- Social media expansion
- Public Art Plan creation
- Key partnership development with Kruckeberg Botanic Garden
- Capital projects, including:
 - Sunset School Park
 - Park at Town Center master plan
 - Kruckeberg Botanic Garden parking lot and entry
 - Eastside Off-Leash Dog Area
 - Richmond Highlands Recreation Center interior renovation

- Shoreline Pool assessment
- Echo Lake Park improvements
- Richmond Beach Saltwater Park Bridge Repair
- Repair and Replacement project highlights
- After the adoption of the PROS Plan a number of things were added including:
 - Community gardens at Twin Ponds and Sunset School Parks
 - Tree City USA status
 - Hamlin Park 15th Ave. NE sidewalk improvements
 - Meridian Park wetland enhancement
 - Hidden Lake maintenance study
 - King County Trail Levy renewal
 - Pool planning and repairs
 - Veterans Recognition Site
 - Light Rail station subarea planning

Ms. Colaizzi presented the Community Survey timeline and strategy and the consultant selection process and timeline. The Board was invited to discuss the list of projects that are currently incomplete from the current PROS Plan to guide the planning process for the next PROS Plan. The Board observed that one of the areas of weakness is cultural programming.

The Board made note of the PROS Plan topics of highest interest to them and made the following recommendations:

- Conduct an inventory of current park conditions and assess them according to minimum levels of service,
- Allow the PROS Plan RFQ's scope of work to inform the Board's scope of work.
- Add an emphasis on Cultural Services,
- Identify the components of the Plan that can be discussed during Board meetings and which will require additional time outside of the monthly meeting.

9. Retreat Follow-up

Katie Schielke

- The lingering takeaway from the retreat is understanding the Board as citizen expert.
- "Promote Shoreline" was interpreted as a strategy to promote the visibility of the Parks Board.
- The Board explored ways to expand the MLK event to increase visibility and involve more people. The suggestion was made to join an existing work party rather than create something new. The consensus was made to rally around the South Woods work party on November 14 in honor of park volunteer, Charlie Brown. Staff will provide the details about that event as they become available.
- The Board requested that the role and mission of the Board be added to the December agenda for further discussion. The Board inquired whether there is a section of the PROS Plan that could be drafted and written by the Board to identify the role and mission of the Board?

10. Comments from the Board

- The preschools at North City Elementary School are looking for a new home. Staff suggested the Shoreline Center as a resource.
- North City and Aldercrest Schools are being reclaimed by the School District as active school properties. This prompted the Board to consider the possibility that Paramount and Sunset School Parks could be reclaimed. Recognizing the impact of the school district's decisions on the PROS Plan, the Board expressed the desire to invite the

Shoreline School District Superintendent or Deputy Superintendent to a Board meeting to learn more about their vision for the next few years.

- Chair Sycuro reported on the use of electric motorcycles by Shoreline police in parks.
- The Board requested the opportunity to meet with the new City Councilmember following the election.

11. Adjournment

Hearing no further business, Chair Sycuro called for a motion to adjourn. So moved by Ms. Dittbrenner and seconded by Ms. Schielke. The meeting adjourned at 8:58 p.m.

Signature of Chair
Jesse Sycuro

Date

Signature of Minute Writer
Lynn Gabrieli

Date