



**Meeting Minutes for the Parks, Recreation
and Cultural Services Board / Tree Board
Regular Meeting**

**May 28, 2015
7: 00 p.m.**

**Shoreline City Hall
Room 303**

1. Call to Order/Attendance

The meeting was called to order by Vice-Chair Sycuro at 7:00 p.m.

Park Board Members Present: Christine Southwick, William Franklin, Katie Schielke, Lauren Smith, John Hoey, Jesse Sycuro, Betsy Robertson, Vadim Dolgov

City Staff Present: Eric Friedli, Director; Mary Reidy, Recreation Superintendent, James McCrackin, Pool Manager, Lynn Gabrieli, Administrative Assistant III

Absent: Cindy Dittbrenner

2. Approval of Agenda: Vice-Chair Sycuro called for a motion to approve the agenda as written. So moved by Ms. Southwick and seconded by Ms. Robertson. The motion carried.

3. Election of Chair and Vice-Chair: Mr. Friedli facilitated the election of Chair and called for nominations from the floor. Ms. Robertson nominated Mr. Sycuro and Ms. Southwick offered the second. Hearing no further nominations a unanimous vote was cast to elect Jesse Sycuro as the new Board Chair.

Chair Sycuro facilitated the nominations for the Vice-Chair position, accepting nominations from the floor. Mr. Hoey nominated Ms. Robertson. This was seconded by Ms. Southwick. Hearing no further nominations a unanimous vote was cast to elect Betsy Robertson as Vice-Chair of the Board.

4. Approval of Minutes: Chair Sycuro called for a motion to approve the April, 2015 Board minutes. So moved by Ms. Robertson and seconded by Mr. Hoey. The motion carried.

5. Public Comment: Spencer Freeman, a Shoreline Special Olympics participant, requested special dispensation for Special Olympic teams throughout the region to use Shoreline Park facilities at no cost.

6. Director's Report

Eric Friedli, Director

- The Art Subcommittee juried proposals for Artscape and Piano Time artists. Eleven new and returning artists were selected for Artscape and seven artists for Piano Time including submissions for other sound-emitting pieces of art.
- A grant was submitted to 4Culture for video art in the City Hall 4th Floor Gallery.
- Two new indoor exhibits are now on display in the Gallery at City Hall on the 2nd, 3rd, and 4th floors.
- Aurora banners are being reinstalled. Shoreline Community College is planning a banner installation around 160th St.

- The City is looking for temporary work space for the Piano Time pianos to be painted. Ms. Robertson suggested a location next door to Café Aroma as a possibility.
- Camp Shoreline now has a wait list of over 200 for enrollment this summer. Other summer camps are currently at 70% capacity.
- Picnic shelters have only a few spaces still available for summer rentals.
- Max Galaxy has been selected as the City's new online registration software. The transition will begin this fall with anticipated full usage by winter registration.
- Minor park improvements including new benches, a new reader board and a mural on the restroom at Twin Ponds Park are in the planning stages. This is a joint effort between the Parkwood Neighborhood Association and the City funded by a Neighborhood Mini-grant.
- The stewards of Twin Ponds Park are working with City staff to draft a vegetative restoration plan.
- A CPTED study at North City Park is complete. Work will take place over the next several months with the Youth Conservation Corps to begin implementing vegetative management changes according to the study's recommendation.
- Parks staff was active in the set up and take down of the Richmond Beach Neighborhood Association's annual Strawberry Festival earlier in the month.

7. Aquatics Program Presentation

Mary Reidy, Recreation Superintendent

James McCrackin, Pool Manager

Eric Friedli, Director

Staff presented a history and description of the pool facility. Mr. McCrackin reviewed the pool's attendance from 2005 – 2014 which reflects that the pool is consistently operating at capacity. Declines were noted in paid drop-ins as new recreational pool facilities opened in the vicinity and a reduction in revenue when the pool was closed for emergency boiler repair in 2013. Revenues and expenses for the past 10 years show a steady increase in expenditures but relatively stable revenue and consistently low maintenance numbers. Revenue is on par with the market rate for a competitive pool.

At the request of the City Council, ORB Consultants conducted an assessment of the pool in 2014 to identify short and long-term needs. These were discussed with the PRCS Board at the February, 2014 PRCS Board meeting.

Mr. Friedli briefed the Board about what other Forward Thrust Pools are doing today. The Council will be offered several potential scenarios that include: do nothing and continue to operate as usual for as long as possible, do what is necessary to keep the pool open for 20 years and then revisit, or fund a new project. The school district has not made any decisions about what to do with their facilities at this time related to the coming Light Rail. Should they decide to sell, the City has the right of first refusal for the land that the pool sits on.

Next steps include the following:

1. June 22: City Council tours the pool and hears a presentation from staff,
2. July 13: Joint PRCS Board/City Council dinner meeting,
3. July 23: Potential PRCS Board tour,
4. 2016: Parks, Recreation & Open Space Plan update which offers the opportunity to assess what kind of aquatics facility/programs the City of Shoreline wants to have.

The Board asked questions and discussed preliminary options for the future based on what other cities are doing and Shoreline's needs. The Board encouraged a review of the joint use agreement with the School District to evaluate fees and use. The Board requested a link to the ORB Engineering and Architectural Report. This is available online at <http://shorelinewa.gov/home/showdocument?id=18030>

8. Fees & Charges/Cost Recovery

Mary Reidy, Recreation Superintendent
Eric Friedli, Director

Mr. Friedli reminded the Board that this project originated with the City's [10 Year Financial Sustainability Project](#). The Council requested a review of fees and costs associated with recreation and parks services and facilities. Mr. Friedli reminded the Board that unlike for-profit, private entities, municipalities have an obligation to provide accessible community benefit at low-cost to citizens. The goal is to establish fair and sustainable fees and charges. The cost recovery framework under review is just one component of this review. Market rates, historic pricing, city values, and other considerations also play a role in determining appropriate cost recovery goals.

On June 4 a revised packet of information that takes into account the Board's conversation will be available to the public prior to the June 23 Public Hearing. Mr. Friedli asked the Board to consider the kinds of questions they want to ask the public in order to be prepared to advise the staff about a fee-setting framework to recommend to the City Council during the budget process.

Ms. Reidy described the criteria used by the staff to create the initial assessment and the resulting table that collapses the data into categories for discussion by the Board. Mr. Friedli described how the data might be used to play a part in fee setting.

The Board asked clarifying questions and shared ideas. Chair Sycuro inquired about whether categories similar to those used in the PROS Plan to identify parks (neighborhood, regional, etc.) could be used as a consideration for cost recovery.

Next Steps: The Board will receive a new draft for discussion with the public after June 4 in preparation for the June 25 public hearing. Following the hearing, the Board will be invited to recommend a course of action to the staff.

9. July 13 Joint City Council/Park Board Dinner Meeting

Eric Friedli, Director

The Board was invited to share what they want to talk about with the Council at the upcoming dinner meeting. The following topics were mentioned:

- Clarifying expectations
- Light rail implications for parks
- Tree corridors
- Future meetings with the Planning Commission
- Chair Sycuro invited the Board to share ideas with him that he and Vice-Chair Robertson could discuss with Director Friedli in preparation for a discussion at the next Board meeting.

Mr. Hoey suggested Board members review the [City Council Goals](#) in preparation for engaging the Council in areas that interest them.

10. Park Board Retreat Discussion

Eric Friedli, Director

Mr. Friedli introduced the idea of a PRCS Board retreat and the Board was receptive. Chair Sycuro appointed Katie Schielke and John Hoey to a subcommittee who will work with staff to plan a fall retreat.

11. July Park Boar Tour Agenda

Mr. Friedli facilitated a discussion about the July tour agenda. Given recent discussions about the Shoreline Pool it was suggested that a tour to the pool, Shoreline A&B fields, Spartan Recreation Center, and Rotary Park which is in the middle of the 185th St. Station area would be relevant. Staff from the Planning and Community Development Department could be invited to discuss new zoning regulations in that area. From Rotary Park the Board could drive or walk to North City Park to discuss CPTED issues. The Board expressed approval of staff's proposal.

Other ideas that came out of the discussion included:

- Inviting the police to meet us at North City to discuss CPTED,
- Visit Piano Time artists in action,
- Tour more than once per year,
- Hidden Lake.

12. Comments from the Board

- Ms. Southwick reported on the Critical Areas Ordinance meeting.
- The Wood Duck box at Twin Ponds provided a home for eleven ducklings.
- Chair Sycuro encouraged the Board to continue to engage the community in informal ways.
- The Board expressed appreciation for the opportunity to become increasingly involved in conversations around a variety of PRCS issues.

13. Adjournment

Hearing no further business, Chair Sycuro called for a motion to adjourn. So moved by Ms. Robertson and seconded by Ms. Southwick. The meeting adjourned at 8:58 p.m.

Signature of Chair
Jesse Sycuro

Date

Signature of Minute Writer
Lynn Gabrieli

Date