



**Meeting Minutes for the Parks, Recreation  
and Cultural Services Board / Tree Board  
Regular Meeting**

**January 22, 2015  
7:00 p.m.**

**Shoreline City Hall  
Room 303**

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**1. Call to Order/Attendance**

The meeting was called to order by Chair Beth at 7:01 p.m.

Park Board Members Present: Katie Beth, Vadim Dolgov, Lauren Smith, Al Wagar, John Hoey, Christine Southwick, Garry Lingerfelt, Jesse Sycuro

Excused Absence: Betsy Robertson

City Staff Present: Dick Deal, Director; Eric Friedli, Incoming Director; Maureen Colaizzi, Parks Projects Coordinator; Kirk Peterson, Parks Maintenance Superintendent; Mary Reidy, Recreation Superintendent; David Francis, Public Art Coordinator; Lynn Gabrieli, Administrative Assistant III

Mr. Deal introduced Eric Friedli, incoming Director who will officially begin on February 2, and David Francis, Public Art Coordinator.

**2. Approval of Agenda: Chair Beth called for a motion to approve the agenda as written. The motion was made to move the Wood Duck Box proposal (agenda item #6) before Staff Reports (agenda item #5) to accommodate guest presenters. So moved by Mr. Lingerfelt and seconded by Ms. Southwick. The motion carried.**

**3. Approval of Minutes: Chair Beth called for a motion to approve the December, 2014 Board minutes. So moved by Ms. Southwick and seconded by Mr. Wagar. The motion carried.**

**4. Public Comment: None**

**5. Wood Duck Box Proposal**

Katie Schielke, Parkwood Neighborhood Association President and her daughter, Julia presented a sample Wood Duck box and described the proposal as written in the agenda packet. The proposal includes installation of the box at Twin Ponds Park prior to March, 2015. This box would be part of a program tracked by Dale Schielke who would provide all materials, installation and maintenance of the box.

**Chair Beth called for a motion to approve the Wood Duck Box proposal as presented. So moved by Ms. Southwick and seconded by Mr. Hoey. The motion carried.**

**6. Staff Reports**

**Kirk Peterson, Parks Maintenance**

- Maintenance staff typically spends 2 days per month on right-of-way tree maintenance.
- The maintenance division supports environmental design that promotes safety through pruning and tree /shrub removal to minimize low visibility areas in parks.

- Shoreline competitively bids and contracts park landscaping. Turf grass will be weeded, aerated, and fertilized in March.
- Winter maintenance brings staff inside for repairs and cleaning of park amenities to be ready for the beginning of the athletic season in March.
- Distributed materials include:
  - Editorial letter by Susan Will from Shoreline Area news explaining the removal of the Madrone on the Bluff Trail,
  - The job description for the new Parks Maintenance Worker I .8 position. The position will be posted in the next couple of weeks to be filled by April 1.

### **Mary Reidy, Recreation**

- The Youth and Teen Development RECOrd program partners with Shoreline Community College to record original music.
- On January 10 Tween Night hosted 93 5<sup>th</sup> and 6<sup>th</sup> graders. Middle school programs continue to thrive in partnership with the Shoreline School District and YMCA.
- Shoreline Youth Ambassadors accepted the MLK Day Proclamation at the City Council meeting on Monday, January 19.
- The City's current registration software system, CLASS, is being replaced. Two companies, ActiveNet and Maximum Solutions, Inc. both meet the initial requirements and will undergo further review.
- Winter registration is underway. Many classes are quickly reaching capacity. The Summer Guide is in the development stages.
- The pool bulkhead is scheduled for replacement in February 2015. The pool will be closed for two weeks for annual cleaning and bulkhead replacement.
- The Kruckeberg Botanic Garden second Solstice Stroll was met with enthusiasm by the community. The City provided staff, a shuttle van, generator, electrical equipment and more to support the event.

### **Maureen Colaizzi, Park Development**

- Richmond Beach Saltwater Park pedestrian bridge repair began on January 20. The bridge is closed throughout construction.
- UW students will be presenting their RBSW Park project proposal later in the meeting which will begin on January 31.
- The 195<sup>th</sup> Separated Trail Project is underway. As a result, 195<sup>th</sup> Street is closed to traffic, but open to pedestrians and bicyclists.
- The tree pruning grant along Aurora with DNR is under negotiation.
- Play equipment for Northcrest Park has been ordered and installation is anticipated in March. A volunteer work party will be held in April in cooperation with Mountains to Sound Greenway Trust.
- The dedication of improvements at Echo Lake Park is scheduled for March 21. Watch Currents for more information.
- ShoreDog implemented the project proposal adopted by the Board in December at the Fircrest site. The ShoreDog Board is undergoing transition and a change in scope. They will focus on improving surfacing at the Eastside OLA.

### **Director's Report**

- Mr. Deal acknowledged the Board's tree planting efforts at Paramount School Park on January 19 in honor of Martin Luther King, Jr. Day.
- All are invited to celebrate Dick Deal's retirement at a reception hosted by the City Council on Monday night, January 26 at 5:45 at City Hall.

**7. Community Garden Committee Appointments**

Mr. Lingerfelt summarized the January 10 meeting between Board members Betsy Robertson and Garry Lingerfelt, staff member Lynn Gabrieli and the committee applicants. Mr. Lingerfelt recommended the approval of the following applicants to the Community Garden Committees:

Jeanne Powell  
Ben Fabrizio  
Glenda Fabrizio  
Diana Ensenat

**Chair Beth called for the motion to approve the appointments. So moved by Mr. Sycuro and seconded by Mr. Wagar. The motion carried.**

**8. UW Restoration Ecology Network Project Proposal at Richmond Beach Saltwater Park**

UW Ecology Restoration students presented their proposal for habitat restoration at Richmond Beach Saltwater Park via PowerPoint. Their primary goals include ecosystem establishment and strengthening, and partnership with the local community. They utilize the Vegetation Management Plan for RBSW Park, using a conservative native plant list to enhance survival rates. They employ entophyte inoculation as a method to increase rooting, nutrition, and drought tolerance. Their work parties will be posted on the City Community Calendar.

**Chair Beth called for a motion to approve the project proposal as presented. So moved by Mr. Sycuro and seconded by Ms. Southwick. The motion carried.**

**9. 2015 PRCS/Tree Board Work Plan**

Mr. Deal introduced the draft work plan for discussion as outlined in the agenda packet. The Urban Forest Strategic Plan was removed from the list because it was entered in error. The Board entertained the question about how they can enter more fully into work plan items. The discussion included the following topics:

- Recreation and public education opportunities were discussed as well as increased engagement with neighborhood associations.
- The question arose about where we are now with the Urban Forest Strategic Plan and its lasting impact.
- A suggestion was made to green-map Shoreline to identify low canopy areas where additional trees could be planted.
- How do we engage local high schools?
- Can we increase the connection to the City Council?
- One suggestion was made to invite Council members to Board meetings regularly.
- The Board expressed the desire to be more involved in the Light Rail planning process.
- They requested an update on the Boeing Creek Park Dam removal.
- A suggestion was made to explore public/private partnership for parks.
- They requested an update on the Brugger's Bog Park development.

**10. Application Process for PRCS Board Members/PRCS Board Terms**

Mr. Deal explained the process for PRCS Board applications and renewals. Information will be published in the February issue of Currents. The Board was briefed on the application schedule in the packet. The deadline to reapply is February 20.

**11. Comments from the Board**

- The Aurora Corridor project is currently under budget. If it remains under budget \$180,000 will be released to the Public Art 1% for the Arts budget.
- There was a request for an update on the Brugger's Bog Maintenance Facility.
- Mr. Hoey reminded the Board that Ms. Robertson has challenged all Board members to be the first to visit all of Shoreline's Parks to win a prize.

**12. Adjournment**

**Hearing no further business, Chair Beth called for a motion to adjourn. So moved by Ms. Southwick and seconded by Mr. Hoey. The meeting adjourned at 9:00 p.m.**

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Signature of Chair  
Katie Beth

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Date

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Signature of Minute Writer  
Lynn Gabrieli

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Date