



Meeting Minutes for the Parks, Recreation
and Cultural Services Board / Tree Board
Regular Meeting

August 22, 2013
7:00 p.m.

Shoreline City Hall
Council Chambers

1. Call to Order/Attendance

The meeting was called to order by Chair Beth at 7:00 p.m.

Park Board Members Present: Garry Lingerfelt, Betsy Robertson, Jesse Sycuro, Katie Beth, Kevin McAuliffe, John Hoey

Excused absence: Christine Southwick

City Staff Present: Dick Deal, Director; Kirk Peterson, Parks Superintendent; Mary Reidy, Recreation Superintendent; Ros Bird, Public Art Coordinator; Lynn Peterson, Administrative Assistant III

2. Approval of Agenda: Chair Beth called for a motion to approve the agenda as written. So moved by Mr. McAuliffe and seconded by Mr. Lingerfelt. The motion carried.

3. Approval of Minutes: Chair Beth called for the motion to approve the July PRCS Board minutes. So Moved by Ms. Robertson and seconded by Mr. Hoey. The motion carried.

4. Public Comment

Ed Williams, Shoreline, stated that the planned location of the portable toilet on the Sunset site lies fifty feet from his property line. He and his neighbors are deeply concerned about the placement of the toilet and requested that it be centrally located to reduce impact on the neighborhood and better serve park users. He produced a document with 104 signatures from the community requesting this change. The petition was distributed to the Board immediately following the meeting.

Tom Madden, Seattle, on behalf of Lee Michaelis of Shoreline, read from a document written by Mr. Michaelis which was distributed to the Board immediately following the meeting. In it he stated the rationale behind the request to change the location of the portable toilet at Sunset School Park.

Noelle Crandall, Shoreline, also spoke against the current placement of the portable toilet at Sunset School Park and expressed her concern that neighborhood feedback may not have been brought to the Board prior to the Board's approval of the plan. She requested centrally locating the portable toilet and expressed her agreement with the comments already stated by other Sunset residents.

Cynthia Knox, Shoreline, provided information about the upcoming Summerset Arts festival that celebrates Ronald Bog Park and the Arts. This is the second year of this event which is organized by Ms. Knox. She showed images of the 2012 event and explained the intent behind the festival to create art, community and celebration. This year's event will be held on September 7 from 1-5pm.

Lynn Mortimer, Shoreline, expressed frustration over the location of the restroom at Sunset School Park. She requested that it be moved away from the back yards of residents nearer to where kids play. Ms. Mortimer specifically requested that the Board get back to the Williams with a response.

Peter Burquist, Shoreline, requested that the portable toilet be moved. He stated that the Sunset neighborhood residents are not being listened to and claimed no response to their requests.

Mayor Keith McGlashan, Shoreline, welcomed the Park Board members, new and returning. He thanked each of them for their service.

Mr. Deal addressed some concerns expressed by the public stressing the City's desire to be a good neighbor.

Mr. Lingerfelt requested to go on record with a recommendation that the Board meet onsite at Sunset School Park with staff to consider the issue. He stressed the importance of making sure residents feel they are being heard. Mr. McAuliffe also expressed a desire to tour the site with staff. Chair Beth recommended that the Board work with staff to set a date for an onsite meeting with residents and staff. The date and time of the meeting will be shared with the Sunset neighborhood through the Friends of Sunset Park and will be noticed on the Park Board's website.

5. Agenda Omission

6. Staff Reports

Ros Bird, Public Art Coordinator, reviewed Piano Time, Arts al Fresco, the Sculpture Stroll and Gallery Exhibit, From the Ground Up and she gave an update on the installation of the Woowa redwood sculpture which is expected to be installed at Kruckeberg Botanic Garden by the end of September.

Kirk Peterson, Park Maintenance Superintendent, reviewed recent neighborhood events, Sunset School Park community garden development, Poplar trees at Twin Ponds Park, banner installations throughout the City, new swings at Richmond Highlands, EarthCorps at Innis Arden, Sunset Park irrigation, and Cleanscapes receptacles at Richmond Beach Saltwater Park.

Mary Reidy, Recreation Superintendent mentioned the beginning of registration for fall programs and highlighted staff trainings at the Pool, Specialized Recreation summer camps, the All Nations Cup soccer tournament, Celebrate Shoreline, and Youth and Teen Development programs.

7. Tree Inventory Update

Elizabeth Walker of Terra Firma Consulting reported that data collection has begun to inventory trees along high priority arterials. Staff met with the contractors to gain a mutual understanding of the scope and process of the project. Data is anticipated to be reported to the City by the end of August. She described the process and criteria by which the trees are evaluated.

8. Urban Forestry Strategic Plan

Ms. Walker introduced the topic of a strategic plan including the stages of development which involve the development of a vision statement, establishing objectives, identifying current conditions and the ideal state, the development of strategies, a timeline and a budget. She distributed a matrix to the Board as an example of the tool they will receive electronically prior to the strategic planning workshop scheduled for Saturday, October 19 from 8:00am-12:00pm at City Hall.

9. Guidelines for Public Presentations

Mr. Deal reminded the Board of the necessity of having guidelines to determine the appropriateness of public presentations beyond the scope of public comment. The Board recommended modifying the draft language to combine paragraphs 5 and 6 and eliminate first sentence of paragraph 6. Remove "non profit" from next sentence. **Chair Beth called for a motion to approve the Guidelines for Public Presentations as modified above. So moved by Mr. McAuliffe and seconded by Mr. Lingerfelt. The motion carried.**

10. Appointment of Public Art Subcommittee Members

Ros Bird, Public Art Coordinator reviewed the roles and responsibilities of the art subcommittee per the current Public Art Policy. Mr. Sycuro recommended that Mr. Clements and Ms. Ballo be invited to remain on the committee as ex-officio members to maintain consistency and provide historical perspective. He also expressed the desire to remain an official Board representative on the subcommittee. **Chair Beth called for the motion to appoint Ms. Ballo and Mr. Clements as ex-officio members of the Public Art Subcommittee and to reappoint Mr. Sycuro as a Board representative. So moved by Ms. Robertson and seconded by Mr. McAuliffe. The motion carried.** Other members of the Board may be appointed at future meetings at the will of the Board.

11. Adjourn

Hearing no further business Chair Beth called for the motion to adjourn. The August meeting of the PRCS Board adjourned at 9:00 p.m.



Signature of Chair
Katie Beth

10/24/13
Date



Signature of Minute Writer
Lynn Peterson

10-24-2013
Date



Guidelines for Community Presentations to the PRCS/Tree Board

All meetings of the Board are open to the public and each meeting includes the opportunity for Public Comment. Those who wish to address the Board are instructed to sign in, state their name, place of residence, and any non-profit organization they may represent. Public comment is limited to no more than three minutes. If the Board feels there is value in having a speaker make a more detailed presentation the following procedure is to be followed:

Any Board member may request permission from the rest of the Board to invite a speaker to share on a topic that is pertinent to the work of the Board. The request must be made at least four weeks prior to the requested presentation date. A majority of the Board must vote to approve the request.

If approved, the speaker will be allowed fifteen minutes for their presentation.

An outline of the presentation plus any supporting materials (handouts, presentations, etc.) must be submitted to the PRCS staff Administrative Assistant ten days in advance of the meeting to be included in the agenda packet and posted on the web.

If the presentation is made by a representative of an organization, the presentation must support the adopted position/policy of the organization. The intent of allowing these presentations is to provide a means for organizations to inform the Board, staff and public about their initiatives or efforts in the community to address a specific problem or need. Up to three (3) members of the organization are invited to participate.

The presentation should be more than a general promotion of the organization. The information presented should be about specific initiatives/programs or planning that the organization is doing which is relevant to Shoreline citizens and government.

Presentations shall not include:

1. Discussion of ballot measures or candidates.
2. Issues of a partisan or religious nature.
3. Negative statements or information about other organizations, agencies or individuals.
4. Commercial solicitations or endorsements.

Approved by the PRCS/Tree Board August 22, 2013

Signature of Parks Board Chair

Date