



## Meeting Minutes for the Parks, Recreation and Cultural Services Board/Tree Board Meeting

February 21, 2013  
7:00 p.m.

Shoreline City Hall  
Room 303

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**1. Call to Order/Attendance**

The meeting was called to order by Chairman Clements at 7:01 p.m.

Park Board Members Present: Carolyn Ballo, Katie Beth, Boni Biery, William Clements, Kevin McAuliffe, Jesse Sycuro

City Staff Present: Dick Deal, Director; Kirk Peterson, Parks Superintendent; Mary Reidy, Recreation Superintendent; Maureen Colaizzi, Parks Project Coordinator; Lynn Peterson, Administrative Assistant III

- 2. Approval of Agenda: Mr. Deal requested the removal of the CleanScapes agenda item to be rescheduled for the March meeting when information becomes available. Chairman Clements called for a motion to approve the agenda as amended. Ms. Ballo moved and Mr. McAuliffe seconded. The motion carried.**

- 3. Approval of Minutes: Chairman Clements called for a motion to approve the minutes as written. Mr. Sycuro moved, Ms. Beth seconded. The motion carried.**

**4. Public Comment:**

Patty Pfeifer of Shoreline spoke regarding the letter of understanding with Seattle City Light related to the franchise agreement. She urged the Board to recommend revising the terms of the agreement to include a process for community involvement, particularly related to the proposed clearance distance from power lines and allowable tree height for replacement trees.

Lance Young of Shoreline addressed the language included in the draft Seattle City Light franchise agreement included in the agenda packet. He cited over 600 signatures on petitions and 2 large community meetings aimed at preserving trees in the Seattle City Light right of way. Mr. Young disagrees with the existing standard for tree cutting under power lines. He submitted proposed changes to the draft franchise language to the Parks Board via email earlier in the day. His revised draft was printed and distributed for the Board's review at the meeting and Mr. Young offered rationale for the revisions he recommended. Ms. Biery requested copies of the current agreement. It will be included with the minutes in the March PRCS/Tree Board packet.

Janet Way of Shoreline identified herself as a member of the Shoreline Preservation Society and Paramount School Park neighborhood group. She spoke in favor of the preservation of trees along the Interurban Trail. In addition, Ms. Way expressed her desire that the City acquire the property informally known as the "Kim Wetland" between 12<sup>th</sup> and Paramount School Park. She requested that the acquisition of the property be included in the CIP in order to protect the lot from development.

## 5. Staff Reports

### Public Art Report presented by Dick Deal

- Proposals for a 2 year loan of flat work for the 4<sup>th</sup> floor of City Hall are due March 8.
- RFQ's are out for a new mural to replace the Echo Lake mural. These are due April 4.
- Sculpture Stroll Proposals (RFP's) are also out, due April 5
- Environmental Installations (RFP) of temporary art are due April 8.
- Piano Time Call for Artists is active. RFQ's are due May 1.

### Kirk Peterson, Parks Maintenance Superintendent

- Restroom at Shoreview Park has been shut down for a water leak and is in repair
- Fields are being prepped for the March 1 beginning of baseball season .
- The community garden has been tilled and an additional area added for vining crops at the request of the gardeners.
- The Boeing Creek trail is failing just down from the confluence. The trail is a social trail rather than a formal park trail. Conversation is underway about how to address this.
- Sidewalk trip hazards are being repaired in the parks.
- Winter pruning is underway in the parks.
- The bid opening for the new landscape contract resulted in AtWork! being awarded the contract as the low bidder. The bid was within budget.

### Mary Reidy, Recreation Superintendent

- Annual maintenance of the pool requires closure at the end of February for two weeks.
- Mid-winter break camps are currently completely full.
- Shoreline Eats4Health kickoff is April 2<sup>nd</sup>, 6:00 pm - 8:30 pm at City Hall. The time has been extended from last year's event in response to public requests. Cynthia Lair will be the keynote speaker.
- Camp Shoreline "Explore" is a new program for teenagers with disabilities developed in response to requests from parents whose children aged out of the popular Camp Excel program for younger kids with disabilities.

### Maureen Colaizzi, Parks Projects Coordinator

- 50 volunteers planted about 1000 plants at Echo Lake last weekend. The Master Plan was adopted on February 11, 2013 and EarthCorps has been leading the onsite work effort.
- Council action on the proposed site of a new eastside off-leash dog area has been delayed until March 4, 2013.
- The RBSW Park student project that was originally slated to revegetate the area disturbed by irrigation repairs is being relocated to accommodate construction access for new playground equipment. The revised work plan will be sent to the Board via email or as part of the March agenda packet.
- Mountains to Sound Greenway Trust is working with the City at South Woods to revegetate a 2 acre area of the park. A volunteer work party is scheduled for March 2<sup>nd</sup>.
- Consultants are being interviewed to assist in the development of a Wayfinding Strategic Plan funded through the King County Trail Levy. More information will come to the Board at future meetings.

## 6. Celebrate Shoreline Redesign

Ms. Reidy reminded the Board that the location of the festival has been moved from Ridgecrest Elementary School to Cromwell Park and the hours have been expanded from 11:00 am - 8:00 pm. Both an internal staff committee and a community committee have been formed and are working collaboratively toward the redesign of the festival. The next meeting of the community committee is

Feb. 27<sup>th</sup> at City Hall. Their primary task is the development of a citizen recognition program. The car show will still be part of the festival, community booths will be more interactive and without political propaganda and the feel will be that of an old time town festival.

**7. Sunset Public Meeting**

Ms. Colaizzi stated that the building demolition was complete in January. She referred to the master plan which represents an ideal site plan. Public meetings will guide decisions about which aspects of the master plan will be adopted and given priority. The Board will be updated at the March 21<sup>st</sup> meeting and receive recommendations as an action item at the April Board meeting. A ribbon cutting is anticipated for the fall, 2013.

**8. Seattle City Light Franchise**

John Norris, City Management Analyst briefed the Board about City negotiations with Seattle City Light regarding updates to the franchise agreement. The franchise is the agreement between the City and the utility regarding how the utility can use the City's rights-of-way to maintain and operate their electric distribution system in Shoreline. Updated language was included in the Agenda Packet for prior review and Mr. Norris talked through each aspect of the agreement with the Board. Although the City is responsible for park trees and right-of-way trees (but not trees located on Seattle City Light property), the utility performs the vast majority of tree maintenance that happens in Shoreline (50 lane miles annually). The section of the franchise that pertains to the Board's discussion relates to tree work.

The draft attachment in the packet is in the process of negotiation between the utility and the City. The utility agrees that there is ample room for improvement with regard to communication with the City related to vegetation management. Mr. Norris stressed that the final franchise agreement may look very different from what is currently drafted in the packet.

The new agreement emphasizes improved communication between the City and the utility. It proposes the development of an annual vegetation management plan. Although the utility has shared their annual vegetation plan with the City for the last two years, this would require advance notice to the City about where work will be done and, in turn, allows the City to inform citizens about anticipated work in their area. Further, a required activity notice would inform the City which "feeder line" will be impacted by vegetation management, when, by whom and with what controls. 2013 will see five feeder lines maintained. The utility generally follows a four year cycle at two months per feeder line.

Notice to proceed: the City reserves the right to review and approve work plans and activity notices prior to implementation. There may be cases when a ROW permit would be required depending on what work is happening and how it is being done.

Although the City's current Code requires tree replacement when trees are removed in the ROW, this requirement does not apply to Seattle City Light. The proposed franchise incorporates this requirement for SCL when they remove trees from the ROW. As well, when SCL removes trees from the property they own in town (the Interurban Trail is one of those properties), the proposed franchise would require tree replacement similar to the requirements that SCL is held to in the City of Seattle.

The Board discussed with Mr. Norris the questions and suggestions that were raised by Mr. Young during the Public Comment portion of the meeting.

The current franchise agreement expires January, 2014. Seattle's legislative process can take up to six months which requires that we negotiate an agreement by the middle of 2013. Mr. Norris made himself available by phone, email and in person to anyone who would like to continue the conversation.

9. **CleanScapes Project at RBSW Park** (omitted by consensus. See agenda approval)

10. **Sculpture at Kruckeberg Botanic Garden**

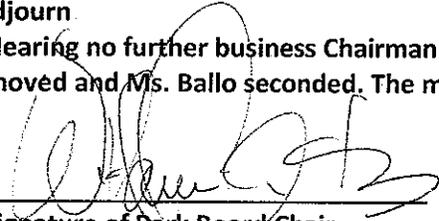
The proposed donation is depicted in the agenda packet. The donation comes with the caveat that it is also available for climbing. This will require an inspection by the National Playground Institute and safety surfacing beneath the structure. The proposal will go to the Art Committee in March for review and come back to the Board at a future date for approval.

11. **Department of Natural Resources Grant Award**

The City has been awarded two Department of Natural Resources grants: The Tree Inventory Grant and the grant to fund the development of an Urban Forest Management Strategy. Each grant is worth approximately \$10,000. Mr. Deal will meet with the Council to summarize the results of earlier urban forest studies. Combined with updated information, these past studies will inform a future strategy for urban forest management. The process to implement both grants is scheduled in the Board work plan to begin in the 3<sup>rd</sup> quarter. .

12. **Adjourn**

Hearing no further business Chairman Clements called for the motion to adjourn. Ms. Biery so moved and Ms. Ballo seconded. The meeting of the PRCS/Tree Board adjourned at 9:00 pm.

  
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Signature of Park Board Chair

3/21/13  
Date

  
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Signature of Minute Writer

3-21-13  
Date