Budget & CIP Review Schedule

September 17  Preliminary View of the 2019-2020 Biennial Budget and the 2019-2024 Capital Improvement Plan


October 22  Review of Department Budgets

October 29  Continued Review of Department Budgets, Utility Budgets and 2019-2024 CIP

November 5  Public Hearings on Property Tax Levy & Revenue Sources and Proposed 2019-2020 Biennial Budget and 2019-2024 CIP

Budget Information

• The Biennium Budget is available on-line at the City of Shoreline Website at:
  
  http://www.shorelinewa.gov
  
  Click on Budget & CIP Policies under the Government tab

• Budget Books Available for Review at:
  – Shoreline Library, Richmond Beach Library, City Hall

• Budget Books on CD Available for purchase at City Hall
Department Review Agenda

• Tonight’s Review:
  – Public Works
  – Surface Water Utility
  – Wastewater Utility
  – Capital Improvement Plan
  – General Fund Transfers & Fund Balance
  – Debt Service Funds

• Next City Council Meeting:
  – Public Hearing:
    ➢ Revenue Sources
    ➢ 2019 Property Tax Levy
  – Continued discussion
Budget - All Departments

Budget Increases:
• COLA
• Personnel Benefits

Budget Scrubbing
• 2018 One-Time adds removed
• Budget Analyst reviewed all “adjustments”
• Budget Analyst review of actual spending
Public Works
Public Works
(Pages 227 - 239)

Biennial Expenditure Comparison

$8,243,842

2015 - 2016 Actual

$10,567,116

2017 - 2018 as Biennium Budget

$10,002,849

2017 - 2018 Projected

$10,829,442

2019 - 2020 Biennium Budget
Public Works
(Pages 227 - 239)
Public Works
(Pages 227 - 239)
Annual Expenditure Comparison

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<td>$5,394,351</td>
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Services Provided by Public Works

Operations

- Road Surface Maintenance
- Right-of-Way Maintenance
- Emergency Response
- Environmental Services
- Recycling & Waste Outreach/Solid Waste Management
- Waste Water
- Surface Water
- Asset Inventory and Management
- Special Events
Services Provided by Public Works

**Engineering**
- Capital Project Delivery
- Development Review
- Waste Water permits
- Construction Inspection

**Transportation Services**
- City Transportation Planning and Concept Dev.
- Transit Planning and Coordination
- Regional Coordination
- Traffic Services
- Complete Streets Implementation
- Commute Trip Reduction
Public Works

2019-2020 BUDGET CHANGES

• Staffing of Unified Landscape Maintenance Service
  • Addition of seven regular full-time, benefitted positions:
    • One 1.00 FTE Grounds Maintenance Supervisor
    • One 1.00 FTE Sr. Grounds Maintenance Worker
    • Five 1.00 FTE Grounds Maintenance Workers
Landscape Maintenance Service Milestones

- Nov. 2018 ➔ Budget approved
- Jan. 2019 ➔ Parks Maintenance continues to be performed by contract in 2019
- Jan./Feb. 2019 Hire Grounds Maintenance Supervisor and Sr. Grounds Maintenance Worker (Parks and PW)
- March 2019 Hire Grounds Maintenance Workers (PW – ROW)
- April 2019 Hire 2 seasonal staff (PW – ROW)
- Sept. 2019 Release seasonal staff (PW – ROW)
- Nov. 2019 Hire Grounds Maintenance Workers (Parks)
- April 2020 Hire 4 seasonal staff (PW and Parks)
- Sept. 2020 Release seasonal staff (PW and Parks)
Public Works

2019-2020 BUDGET CHANGES

• Ongoing
  • Durable Pavement Marking Maintenance: $103,700
Public Works

2019-2020 BUDGET CHANGES

• One-time
  • Technical Review of Sound Transit’s SR522/145th BRT: $20,000
  • Parking Inventory in Light Rail Station Subareas: $50,000
  • Durable Pavement Marking Maintenance Catch-Up: $60,000
  • Damaged Guardrail Repairs: $83,700
  • Backhoe: $100,000 (Split 80%/20% b/w Street Operations and Surface Water Operations)
  • Bid Ready Technical Specifications for Bridge Cleaning: $15,000
Surface Water Utility
Surface Water Utility
(Pages 243 – 245, 272, 380 – 415)

Biennial Expenditure Comparison

2015 - 2016 Actual: $9,445,216
2017 - 2018 as Biennium Budget: $13,605,154
2017 - 2018 Projected: $12,836,013
2019 - 2020 Biennium Budget: $19,086,020
Surface Water Utility
(Pages 243 – 245, 272, 380 – 415)

Annual Expenditure Comparison

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<td>$4,576,992</td>
<td>$4,868,224</td>
<td>$6,241,652</td>
<td>$7,363,502</td>
<td>$9,102,391</td>
<td>$9,983,629</td>
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</table>
Surface Water Utility

($ in '000's)

- Surface Water Capital: $7,073 (37%)
- Surface Water Operations: $9,949 (52%)
- Debt Service & City Maintenance Facility Rent: $2,064 (11%

Total: $19,086
Staffing Trend

Surface Water Utility

Operating

Year | Staffing (2015-2020)
--- | ---
2015 | 9.91
2016 | 10.21
2017 | 10.21
2018 | 11.58
2019 | 12.28
2020 | 12.28

Capital

Year | Staffing (2015-2020)
--- | ---
2015 | 2.52
2016 | 2.29
2017 | 2.36
2018 | 3.34
2019 | 3.31
2020 | 3.06
2019-2024 Surface Water Utility Fee Assumptions

– Primary Revenue Source: Surface Water Utility Fee
– 2019 Single Family Home Rate = $246.55/yr
  • $32.16 (+15%) annual change from 2018 to 2019
Surface Water Utility

2019-2020 BUDGET CHANGES

• One-time
  • Acquisition of pickup truck for new positions added in 2018: $37,000
  • Backhoe: $25,000 (Split 80%/20% b/w Street Operations and Surface Water Operations)
Surface Water Utility

2019-2020 Capital Projects:

- Capacity: 3 Projects - $1.5 million
- Repair & Replacement: 6 Projects - $4.3 million
- Other: 2 Projects - $0.4 million

2019-2024:

- 25 Projects – $26.0 million
2019-2024 Surface Water Capital Fund
Capacity Projects: 12 Projects – $9.4 Million

- 6TH AVE NE AND NE 200TH ST FLOOD REDUCTION PROJECT
- 10TH AVE NE DRAINAGE IMPROVEMENTS
- 18TH AVE NW AND NW 204TH DRAINAGE SYSTEM CONNECTION
- 25TH AVE NE DITCH IMPROV BETWEEN NE 177TH AND 178TH ST
- 25TH AVE NE FLOOD REDUCTION IMPROVEMENTS
- HERON CREEK CULVERT CROSSING AT SPRINGDALE CT NW
- SYSTEM TO ADDRESS PONDING ON 20TH AVE NW
- NE 148TH INFILTRATION FACILITIES
- NW 195TH PL AND RICHMOND BEACH DR FLOODING
- NW 197TH PL AND 15TH AVE NW FLOODING
- SPRINGDALE CT NW & RIDGEFIELD RD DRAINAGE IMPROV
- STABILIZE NW 16TH PLACE STORM DRAINAGE IN RESERVE
2019-2024 Surface Water Capital Fund
Repair and Replacement and Other Projects: 13 Projects – $16.6 Million

- Hidden Lake Dam Removal
- NE 177th St Drainage Improvements
- NW 196th Pl & 21st Ave NW Infrastructure Improvements
- Pump Station 26 Improvements
- Pump Station 30 Upgrades
- Pump Station Miscellaneous Improvements
- Stormwater Pipe Replacement Program
- 12th Ave NE Infiltration Pond Retrofits
- Boeing Creek Restoration Project
- Climate Impacts and Resiliency Study
- Surface Water Master Plan
- Storm Creek Erosion Management Study
- System Capacity Modeling Study
- Surface Water Small Projects
Wastewater Utility
Wastewater Utility
(Pages 247 – 248, 273)

Biennial Expenditure Comparison

- 2015 - 2016 Actual: $0
- 2017 - 2018 as Biennium Budget: $2,739,805
- 2017 - 2018 Projected: $2,722,316
- 2019 - 2020 Biennium Budget: $4,924,892
Wastewater Utility
(Pages 247 – 248, 273)
Annual Expenditure Comparison

<table>
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<tr>
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<td>Amount</td>
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<td>$441,904</td>
<td>$2,297,901</td>
<td>$2,292,758</td>
<td>$2,632,134</td>
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Wastewater Utility

Staffing Trend


0.00 0.00 14.00 14.13 14.15 14.15
2019 – 2024 Proposed Capital Improvement Plan

- General Capital Fund
- City Facilities – Major Maintenance Fund
- Roads Capital Fund
2019-2020 Proposed Capital Improvement Plan
(Pages 279 - 415)

($ in '000's)

- Transportation: $28,754 (79%, 17 Projects)
- Facilities & Parks: $7,465 (20%, 10 Projects)
- Facilities Major Maintenance: $289 (1%, 6 Projects)

Total: $36,507
2019-2024 General Capital Fund
Parks Projects: 10 Projects – $60.9 Million

- BOEING CREEK-SHOREVIEW PARK TRAIL R&R
- KING COUNTY, TRAILS AND OPEN SPACE REPLACEMENT LEVY
- KRUCKEBERG ENV ED CENTER
- PARK ECOLOGICAL RESTORATION PROGRAM
- PARKS REPAIR AND REPLACEMENT
- PLAYGROUND REPLACEMENT
- RB SALTWATER PARK FIRE SUPPRESSION LINE
- TURF & LIGHTING REPAIR AND REPLACEMENT
- COMMUNITY & AQUATICS CENTER
- OUTDOOR MULTI-USE SPORT COURT
- PARKS FACILITIES RECREATION AMENITIES PLAN
2019-2024 General Capital Fund
Facilities Projects: 1 Project – $0.4 Million

– City Maintenance Facility
2019-2024 City Facilities-Major Maint. Fund
Projects: 7 Projects – $0.8 Million

- CITY HALL LONG-TERM MAINTENANCE
- CITY HALL PARKING GARAGE LONG-TERM MAINTENANCE
- DUCT CLEANING
- PARKS RESTROOMS LONG-TERM MAINTENANCE
- SHORELINE POOL LONG-TERM MAINTENANCE
- RICHMOND HIGHLANDS COMMUNITY CENTER LONG-TERM MAINTENANCE
- SPARTAN RECREATION CENTER
2019-2024 Roads Capital Fund
Repair and Replacement: 3 Projects – $16.0 Million

– SIDEWALK REHABILITATION PROGRAM
– ANNUAL ROAD SURFACE MAINTENANCE PROGRAM
– TRAFFIC SIGNAL REHABILITATION PROGRAM
2019-2024 Roads Capital Fund
Capacity Construction: 14 Projects – $75.7 Million

- 147TH / 148TH NON-MOTORIZED BRIDGE
- 1ST AVE NE (N 145TH TO N 155TH)
- 5TH AVE NE (N 175TH TO N 182ND)
- WTSC SCHOOL ZONE FLASHERS
- COMPLETE STREETS-PED/BIKE GAPS
- TRAIL ALONG THE RAIL
- 145TH CORRIDOR - 99TH TO I5
- 145TH AND I5 INTERCHANGE
- 160TH AND GREENWOOD/INNIS ARDEN INTERSECTION
- 185TH CORRIDOR STUDY
- N 175TH ST - STONE AVE N TO I5
- MERIDIAN AVE N & N 155TH ST SIGNAL IMPROV
- TRAFFIC SAFETY IMPROVEMENTS
- WESTMINSTER AND 155TH IMPROVEMENTS
General Fund Transfers and Fund Balance
## General Fund Transfers Out

**Total: $6.0 Million**

<table>
<thead>
<tr>
<th>General Capital Fund:</th>
<th>2019</th>
<th>2020</th>
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<tbody>
<tr>
<td>Playground Replacement (One-Time)</td>
<td>$100,000</td>
<td>$100,000</td>
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<tr>
<td>Shoreline A&amp;B</td>
<td>$130,000</td>
<td>$130,000</td>
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<tr>
<td>Parks Repair &amp; Maintenance</td>
<td>$50,000</td>
<td>$50,000</td>
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<tr>
<td><strong>Facilities – Major Maintenance Fund:</strong></td>
<td></td>
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<tr>
<td>City Hall &amp; Shoreline Pool</td>
<td>$50,000</td>
<td>$50,000</td>
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<tr>
<td>General City Facilities</td>
<td>$70,000</td>
<td>$70,000</td>
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<tr>
<td>Dura Stripe</td>
<td>$4,032</td>
<td>$4,032</td>
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## General Fund Transfers Out

**Total: $6.0 Million**

<table>
<thead>
<tr>
<th>Roads Capital Fund:</th>
<th>2019</th>
<th>2020</th>
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<tbody>
<tr>
<td>185&lt;sup&gt;th&lt;/sup&gt; Corridor Study (One-time)</td>
<td>$375,691</td>
<td>$15,000</td>
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<td>Trail Along the Rail (One-Time)</td>
<td>$178,030</td>
<td>$0</td>
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<tr>
<td>147&lt;sup&gt;th&lt;/sup&gt;/148&lt;sup&gt;th&lt;/sup&gt; Non-Motorized Bridge (One-Time)</td>
<td>$299,945</td>
<td>$0</td>
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<td>160&lt;sup&gt;th&lt;/sup&gt; &amp; Greenwood/Innis Arden (One-Time)</td>
<td>$80,000</td>
<td>$0</td>
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<tr>
<td>Sidewalk Rehabilitation Program (One-Time)</td>
<td>$152,517</td>
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<td>Gambling Tax Equivalent</td>
<td>$97,651</td>
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Total: $6.0 Million
## General Fund Transfers Out

**Total: $6.0 Million**

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<th>Debt Service Fund</th>
<th>2019</th>
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<tr>
<td>City Hall</td>
<td>$678,871</td>
<td>$660,405</td>
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<td>City Maintenance Facility</td>
<td>$260,198</td>
<td>$259,573</td>
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<td>Street Fund</td>
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<tr>
<td>General Fund Support</td>
<td>$607,086</td>
<td>$604,836</td>
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<td>Other</td>
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<tr>
<td>Revenue Stabilization Fund</td>
<td>$313,752</td>
<td>$360,049</td>
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General Reserves
Ending Fund Balance by Year

2015
$5,151

2016
$5,151

2017
$5,151

2018
$5,151

2019
$5,465

2020
$5,825

$0

$10,000

$20,000

General Fund
Revenue Stabilization Fund
Debt Service Payments
Debt Service Funds
(Pages 98 – 101, 265 – 268)

2006 Voted General Obligation Bond
– Open Space Acquisition & Park Improvements
– Repayment Source – Property Tax Levy

2009 General Obligation Bond
– City Hall
– Repayment Sources
  • Real Estate Excise Taxes
  • Federal Interest Subsidy (Build America Bonds)
  • General Fund

2013 General Obligation Bond
– City Maintenance Facility
– Repayment Source - General Fund

2018 General Obligation Bond
– Property Acquisition for the Parks, Recreation and Open Space Plan
<table>
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<tr>
<th>OTHER FUNDS</th>
<th>Expenditures</th>
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<tr>
<td>Code Abatement</td>
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<tr>
<td>Equipment Replacement Fund</td>
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<td>State Drug Enforcement Forfeiture Fund</td>
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<td>Federal Crime Forfeiture Fund</td>
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<td>Vehicle Maintenance and Operations Fund</td>
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<td>Federal Drug Enforcement Forfeiture Fund</td>
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<td>Public Art Fund</td>
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<td>Unemployment Fund</td>
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<td>Transportation Impact Fees Fund</td>
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<td>Park Impact Fees Fund</td>
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Questions / Comments