



FIRE ALARM PERMIT SUBMITTAL CHECKLIST

Planning & Community Development

The following information is typically needed in order to submit an application for review. Depending on the scope of work, some items may not apply or may be combined. If you have a question on required items, please call (206) 801-2500 or stop by our office. Read each item carefully and provide all applicable information. **All site plans and civil drawings must be drawn to an engineering or architectural scale (e.g. 1" = 20' or 1/4" = 1').**

- Permit Application.** Please indicate number of devices.
- Submittal Fee:**
 - New System:
\$795.00 (\$7.00 per device over 30 for each new or relocated device.)
 - Existing System:
Up to 5 new or relocated devices - \$199.00
 - 6 to 12 devices - \$597.00
(\$7.00 per device over 12 for each new or relocated device.)
- Name, phone number and/or e-mail address of the designer.**
- Construction Drawings – two (2) copies** drawn to architectural scale
 - Site plan indicating the building's location on the property.
 - Building floor plan indicating the locations of each alarm device and the use of each room or area.
 - Ceiling heights and ceiling/roof construction detail with mounting heights of initiating devices and indicating appliances.
 - Point to point wiring diagram indicating the size and number of conductors.
- The particular address for each device.
- Source of primary power (dedicated branch circuit with identification and tamper resistance).
- Details of the monitoring system, type, equipment and monitoring agency.
- Details for elevator recall or duct detectors, where applicable.
- Attachments – two (2) copies**
 - Battery calculations.
 - Wiring riser diagram showing all devices on all circuits, Fire Alarm Control Panel (FACP) power source and ground/location of End of Line Resistor (EOLR).
 - Catalog cut sheets for each device incorporated into the system.
 - UL listing information regarding the compatibility of all devices.
 - A sequence of operation of the fire alarm system and the required reset procedures.
- Sprinkler system plans, calculations, and contractors' materials and test certificates submitted to the City shall be stamped pursuant to WAC 212-80-083 including stamps for NFPA 13D, 13R, and 13.

Fees effective 1/2019 For any additional information contact the Shoreline Fire Department at (206) 533-6565.

All submittal items must be legible. Number each page consecutively and staple them together with the site plan as your first sheet. No pencil drawings will be accepted.

OTHER PERMITS:

Fire Sprinkler
Electrical

The Development Code (Title 20) is located at CodePublishing.com

Hours of Operation: M, T, Th, F: 8:00 a.m.–5:00 p.m., W: 1:00–5:00 p.m. ♦ Permit Processing ends at 4:00 p.m. daily

17500 Midvale Avenue North, Shoreline, Washington 98133-4905

Telephone (206) 801-2500 | Fax (206) 801-2788 pcd@shorelinewa.gov