



Planning & Community Development

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Waste Diversion Plan

A Waste Diversion Plan is required for all construction and demolition projects with an area of work greater than 1,000 square feet or tenant improvement projects greater than 2,500 square feet. The plan should be submitted at permit intake if possible but is required prior to issuance. If the project involves demolition, complete the Deconstruction and Salvage Assessment on page 2. Use the drop-down lists to fill in the columns below.

- Next to each potential waste material, indicate if the diversion method will likely be “Reuse”, “Salvage Off Site”, “Recycle Source Separated”, “Recycle Comingled”, or “Landfill”. Bold cells indicate frequently salvageable/reusable materials.
- If a specific material is diverted in two different ways (for example, you might salvage some wood for reuse and then recycle the rest), use the “Wood” category to fill in one way the material was diverted, use the “Other” cell to identify wood, and fill in the second way the wood was diverted.
- You may use your own form as long as it identifies material, diversion method, hauler and receiving location.
- Attach additional pages as needed.

Material	Diversion Method	Hauler	Receiving Facility
Individual Materials			
Asphalt Paving *			
Asphalt Shingles			
Brick (whole)*			
Carpet/padding			
Concrete *			
Cardboard *			
Glass			
Gypsum/Drywall *			
Land Clearing			
Metals *			
Plastics			
Plastic Film Wrap			
Rock/Gravel			
Soil/Sand			
Wood			
Other:			
Other:			
Hazardous Waste	Haz Waste Facility		
Recyclable Comingled Material			
List materials to be recycled:			
Mixed Non-recyclable Debris			

* These materials should not be disposed in construction site disposal containers and at transfer station disposal areas. For gypsum scrap this landfill disposal ban applies to new gypsum scrap only.

Contact Name _____ Phone _____ Project Number or Address _____

I understand I will also need to submit the Waste Diversion Report as required by the City of Shoreline

Keep a copy of this Waste Diversion Plan to help complete the Waste Diversion Report which should be submitted to the City of Shoreline at or before final inspection.

For technical questions on how to fill out the Waste Diversion Plan, Deconstruction Salvage Assessment, or Waste Diversion Report please contact Planning & Community Development at 206-801-2500 or PCD@shorelinewa.gov.



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Deconstruction and Salvage Assessment

A Deconstruction and Salvage Assessment is required for projects that involve demolition with an area of work greater than 1,000 square feet or tenant improvement projects greater than 2,500 square feet. The assessment should be submitted at permit intake if possible but is required prior to issuance. Use the assessment to identify which of the potential materials listed on the waste diversion plan might be salvageable. Be sure that the correct person fills out this form:

- If a whole building is being deconstructed or demolished, the form must be completed by a salvage verifier that meets one of the following:
 - An established salvage and reuse retail company
 - A licensed contractor specializing in deconstruction
 - A demolition company with knowledge of local and current salvage retail markets
- The salvage verifier may use an alternate form as long as specific materials have been identified for salvage.
- A list of possible salvage verifiers may be found through resources such as The Northwest Building Salvage Network: <http://nbsnseattle.org/>.
- The salvage verifier may check off the box below if there is nothing of value to salvage.
- The owner or owner’s representative may fill out the DSA if the project involves interior alterations that include demolition or if materials being removed from the project are going to be used in the new project or at an alternate project site. Alternate Address or Project Number: _____

Building Component	Specific Material (Use drop-down list)	Notes
Wall Covering		
Wall Covering		
Insulation		
Plumbing		
Plumbing		
Lighting Fixtures		
Wood		
Wood		
Wood		
Wall Sheathing		
Wall Sheathing		
Doors		
Doors		
Flooring		
Flooring		
Carpet		
Cabinets		
Windows		
Roofing		
Siding		
Siding		
Miscellaneous		

Salvage Verifier (If required) _____
Contact Name Company Phone

It has been determined that there is nothing of value to salvage from this structure or project site.