



## Memorandum

**DATE:** April 27, 2017

**TO:** PRCS/Tree Board

**FROM:** Eric Friedli, Director  
Maureen Colaizzi, Parks Project Coordinator

**RE:** PROS Plan: PRCS Board Review Draft Plan, May 2017

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### **Requested Board Action**

No action is required. The Board is asked to review the draft PROS Plan to prepare for discussion on May 18, 2017.

### **Project or Policy Description and Background**

To qualify for certain state and federal grants the PROS Plan must be updated every six (6) years. It identifies a 20-year vision and framework for Shoreline's recreation and cultural programs, and for maintenance and investment in park, recreation and open space facilities. The update has been an opportunity to reassess community needs and align program and capital projects with the City's mission and goals.

### **Public Involvement and Planning Process**

In January 2016, we began to update the PROS Plan which is centered on the theme, "Securing our Foundation, Shaping our Future," defined as:

- **Secure our Foundation** - Take care of what we already have and make current facilities work for us.
- **Shape our Future** - Provide for growth through smart development and targeted acquisition.

The attached Draft Plan is a culmination of the work completed over the course of the 18-month planning process. The PRCS/Tree Board has been at the center of the public engagement and planning process. Below is a summary to help frame your review of the Draft Plan:

In [February 2016](#), the Board recommended approval of the Communication and Public Engagement Plan, which created a framework for the engagement process that ensured the involvement would include a wide cross-section of the Shoreline community.

In [March 2016](#), the Board approved the On-line Questionnaire. The [City Council](#) reviewed the results from the Community Interest and Opinion Survey.

From March, 2016 - June 2016, Board Members lead discussions about what people want and need in our park system at over ten neighborhood association meetings.

From March 2016 - April 2016, the Board members attend topic specific subcommittee meetings to review several pieces of work related to the PROS Plan including: the Market Analysis, Recreation Demand Study, Capital Improvement Plan (CIP), Aquatics-Community Center Feasibility Study, Light Rail Subarea Parks and Open Space, and Public Art Plan.

In [April 2016](#), Board Members attended five stakeholder meetings. And in April and May, five focus group meetings were held with Apartment Managers, Teens, Seniors, Latino, Asian/Pacific Islander, and Immigrant community members.

In [May 2016](#), the Board reviewed the results from the Community Interest and Opinion Survey. And Board Members attended the first Public Art Forum.

In [June 2016](#), the Board reviewed the Condition Assessment Results and recommended approval of the Capital Project Rating Criteria.

From June 2016 - August 2016, Board Members interviewed members of the public at community special events.

In [July 2016](#), the Board toured and recommended approval of the Aquatics/Recreation Center Siting Criteria and Ranked List.

In [August 2016](#), the Board recommended approval of the PROS Plan Vision, Mission, Goals, Policies, and Implementation Strategies' and the Light Rail Station Area Park and Open Space Opportunity Map.

In [September 2016](#), the Board reviewed the Aquatics/Community Center Program Outline, and Members attended the first community workshop and the 2<sup>nd</sup> Public Art Forum discussion.

In [October 2016](#), the Board reviewed the Capital Projects Prioritization List. The [City Council](#) reviewed a summary of the public engagement process.

In [November 2016](#), Board Members attended the second and third community workshops about Capital Project needs, the Aquatics Community Center and Light Rail Subarea Planning.

In [December 2016](#), the Board reviewed the Public Art Plan, and an update on the Aquatic/Community Center Feasibility Study and was introduced to the PROS Plan Strategic Action Initiatives. The [City Council](#) received an update on the Aquatics/Community Center Feasibility Study.

In [January 2017](#), the Board recommended approval of the Public Art Plan, received a presentation about the PROS Plan Demand and Need Analysis, the Park Impact Fee and engaged the community about the Strategic Action Initiatives at the final [Public Open House](#).

In [February 2017](#), the Board recommended approval of the Public Art Plan, the Light Rail Subarea Park and Open Space Plan and the CIP Project Priorities. The [City Council](#) discussed the Public Art Plan and the Park Impact Fee recommendations.

In [March 2017](#), the Board recommended approval of the Aquatic/Community Center Feasibility Study. The [Planning Commission](#) was briefed on the PROS Plan and the Park Impact Fee recommendations. The [City Council](#) adopted the Public Art Plan, reviewed the final Light Rail Station Subareas Parks and Open Space Plan and the proposed Capital Improvement Priorities.

In April, the [City Council](#) reviewed the final Aquatics/Community Center Feasibility Study. On [April 27 2017](#), the Board receives the PRCS Board Review Draft PROS Plan, May 2017.

### **Schedule**

The remaining schedule for the review and adoption is summarized below and is available on the PROS Plan webpage at: [shorelinewa.gov/prosplan](http://shorelinewa.gov/prosplan).

- May 18: Joint PRCS/Tree Board and Planning Commission Meeting, discussion of Draft PROS Plan and Park Impact Fee Rate Study
- June 12: City Council discussion of Draft PROS Plan
- June 22: PRCS Board final review and recommendation of the PROS Plan
- July 17: Draft PROS Plan public hearing
- July 24: Scheduled Joint City Council/PRCS/Tree Board park tour and City Council PROS Plan adoption
- July 31: Park Impact Fee adoption

### **Additional Information**

Attachment A: [PRCS Board Review Draft PROS Plan, May 2017](#).